

LOUTH COUNTY COUNCIL

CORPORATE POLICY GROUP

Minutes of the meeting held at 9.00 am on Wednesday 3rd March 2021 by zoom

In attendance:

Members: Cathaoirleach - Cllr. D. Minogue
Cllr. Joanna Byrne
Cllr. E. Coffey
Cllr. M. Doyle
Cllr. L. Reilly
Cllr. P. Smith

Officials: Joan Martin, Chief Executive
Joe McGuinness, Director of Services
Paddy Donnelly, Director of Services
Catherine Duff, Director of Services
Frank Pentony, Director of Services
Bernie Woods, Head of Finance
Gráinne Tuomey, Meetings Administrator

1. **Minutes of 3rd February 2021**

Proposed by Cllr Maria Doyle
Seconded by Cllr Liam Reilly

2. **Matters arising**

None

3. **Meeting Format**

The format of remote meetings was discussed and it was agreed that the meetings would follow the same process going forward into April.

The CE advised that her report on the County Development Plan would go to Members on 24th March and advised that members should take a couple of weeks to review the plan before arranging meetings which may have to be remote. F. Pentony, DOS advised Members had 12 weeks to adopt the plan. It was agreed to put the format of meetings on the draft plan on the April Council Agenda.

3. **Council Meeting Agenda**

Members were given a briefing on items in the Council Agenda including:

- S85
- Audit Committee and Charter
- East Border Region Vacancy
- Approval required from Council of drawdown of Housing Loans
- Approval required from Council of Standing Orders for Placenames Committee
- Vacancy on Drogheda Bids Company
- Approval of LCDC Annual Report

4. Members Communication Plan

Members acknowledged an improvement to responses received. The issue of the Tracker was raised and Members were requested to use the official tracking system that is Sugar.

Members advised that sugar cases raised are sometimes not responded to but items raised in MDs and then put on tracker are.

The CE clarified that official meetings are required to have higher items minuted and specific items for action should be raised in Sugar in the first instance as this is the recording system for all sections and not just one section and it is Sugar that is monitored for responses on Management Team agenda weekly.

SPC Work Programme

Cllr Doyle presented the proposed three year Planning and Support Infrastructure SPC Work Plan 2021 – 2024 and the items intended to be tackled therein.

The Cathaoirleach and CE thanked Cllr Doyle for the presentation and Members formally agreed to the Work Plan submitted.

All other SPC Chair Members advised on progress of all SPCs in 2021 to date.

Cllrs Byrne and Coffey were requested to submit their respective workplans at April meeting.

7. AOB

- None stated.

There being no other business, the meeting concluded.

The Minutes were confirmed at a meeting of the Corporate Policy Group held on:

Date: _____

Cathaoirleach: _____

Meetings Administrator: _____