



Application form for Daily Expenses Allowance

What is Daily Expenses Allowance (DEA)?

If you have applied for International Protection, live in or are on a waiting list to move into accommodation provided by the International Protection Accommodation Services (IPAS) of the Department of Children, Equality, Disability, Integration and Youth while awaiting the decision on your application, you are entitled to receive the Daily Expenses Allowance.

How do I qualify for the Daily Expenses Allowance?

The allowance is payable to all applicants for International Protection who live in or are on a waiting list to move into accommodation provided by the International Protection Accommodation Services of the Department of Children, Equality, Disability, Integration and Youth.

What do I need to complete this form?

You will need a Personal Public Service (PPS) Number for yourself and your spouse, partner, cohabitant and children before you apply.

You will be advised if any local arrangements are in place for the allocation of PPS Numbers for residents of your accommodation centre.

How to complete this form?

There is an example on the back of this page that can be used as a guide to fill in this form. Please:

- Write with a **black** ballpoint pen, use capital letters and place an **X** in the relevant boxes;
- Answer **all** questions;
- At **Part 2** you may apply for assistance to purchase clothing if you are unable to meet this cost; **and**
- Sign the declaration in **Part 6**.

How do I apply?

Send this completed form to:

Sligo CWS Support Team

Social Welfare Services
College Road
Sligo
F91 T384

How can I get help and further information?

If you need any help to complete this form, please contact your local Community Welfare Service. The name and address of your local Community Welfare Service can be found by visiting www.gov.ie/swaoffices.

For more information on Daily Expenses Allowance, visit www.gov.ie/DEA.

How to fill in this form

To help us process this form please write letters and numbers clearly and use one box for each. See examples below.

Part 1

Your details

1. PPS Number:

1	2	3	4	5	6	7	T	
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2. Title, insert an **X** or specify:

Mr Mrs Ms Other

3. Surname:

M	U	R	P	H	Y														
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4. First names:

M	A	U	R	E	E	N													
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5. First name as it appears on your birth certificate:

M	A	R	Y																
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6. Birth surname if different:

M	C	D	E	R	M	O	T	T											
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7. Mother's birth surname:

K	E	L	L	Y															
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8. Date of birth:

2	8	0	2	1	9	7	0
D	D	M	M	Y	Y	Y	Y

9. Address of your IPAS centre:

1		N	E	W		S	T	R	E	E	T								
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O	L	D		T	O	W	N												
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D	O	N	E	G	A	L		T	O	W	N								
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County

D	O	N	E	G	A	L		
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Eircode

C	1	5	A	9	6	V
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10. Telephone number:

0	8	8	1	2	3	4	5	6	7			
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MOBILE

0	5	3	9	3	1	2	3	4	5			
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LANDLINE

11. Email address:

M	A	U	R	E	E	N	M	U	R	P	H	Y	@	W	E	L	F	A	R
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E	.	I	E																
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SAMPLE

Data Protection Statement

The Department of Social Protection administers Ireland's social protection system. Customers are required to provide personal data to determine eligibility for relevant payments and benefits. Personal data may be exchanged with other government departments and agencies where provided for by law. Our data protection policy is available at www.gov.ie/dsp/privacystatement or in hard copy.

Explanations and terms used in this form are intended as a guide only and are not a legal interpretation.