

Minutes of Meeting: Louth Local Community Development Committee (LCDC)

Louth Local Action Group (LAG)

Date: 19th September, 2022 at 4.00pm

Location: Via Video Conference

In attendance: Ms. Joan Martin Chairperson, C.E. of LCC
Cllr. Liam Reilly
Cllr. Kevin Meenan
Cllr. Dolores Minogue
Cllr. Eileen Tully
Ms. Bernardine Quinn, PPN
Ms. Lisa Doyle, PPN
Ms. Alison Quail, PPN
Ms. Kayleigh Mulligan, Louth Volunteer Centre
Mr. Ciaran Reid, LLP
Mr. Steven Rice, Chamber of Commerce Drogheda

Officials: Mr. Joe McGuinness, Chief Officer
Ms. Sinead McVerry, Administrative Officer LCC
Ms. Miriam Roe, Senior Staff Officer LCC
Mr. Eamonn Redmond, Staff Officer LCC

Apologies Ms. Sadie Ward-McDermott, LMETB
Ms. Joanne Finnegan, PPN
Ms. Carol Murphy, PPN
Ms. Anne Keeley DEASP
Ms. Bridie Pepper, HSE
Mr. Sean Farrell, Chamber of Commerce Dundalk
Mr. John Carroll, IFA
Ms. Riona McCoy, LEO
Mr. Finbar Gethins, Senior Executive Officer LCC

Guests: Ms. Mary O' Neill, LLP

LCDC MATTERS

Ms. Joan Martin, Chairperson, welcomed new Chief Officer, Mr. Joe McGuinness and thanked Mr. Paddy Donnelly outgoing Chief Officer, for his service to the LCDC/LAG.

LCDC Minute No. 34/2022

1. Minutes of LCDC meeting held on the 18th July, 2022:

On the proposal of Ms. Bernardine Quinn, seconded by Cllr. Liam Reilly and unanimously agreed by the members the minutes of the meeting held on the 18th July 2022, were adopted.

LCDC Minute No. 35/2022

2. Matters Arising:

There were no matters arising.

LCDC Minute No. 36/2022

3. Social Inclusion and Community Development:

a) SICAP Quarter 4 Payment

Members were advised that the SICAP 2022 Quarter 4 payment (October - December) is now due for payment in the amount of €375,459.50.

Recommendation: To approve SICAP Qtr. 4, 2022 payment in the amount of €375,459.50

Decision: On the proposal of Cllr. Liam Reilly, seconded by Ms. Alison Quail, SICAP 2022 Quarter 4 payment of €375,459.50 was approved.

b) SICAP Annual Engagement Meeting

Ms. Miriam Roe advised the members that the SICAP Annual Engagement Meeting will be held on Tuesday 27th September. Ms. Aileen Gilchrist, Pobal Co-ordinator will meet with the SICAP/Social Inclusion Sub Group, LDC and Local Authority staff. A report will be brought to the October LCDC.

LCDC Minute No. 37/2022

4. PEACE IV

Ms. Joan Martin, Chairperson, advised the meeting that the PEACE IV Programme was nearing completion.

The PEACEPLUS Partnership Committee has held its second meeting. The tender process to select consultants for the PEACEPLUS Action Plan for Peace has now closed and the appointment of the successful candidate will be announced soon. Funding in the amount of €4,300,000.00 has been allocated to the Louth PEACEPLUS Programme which is an increase in funding on the previous programme.

LCDC Minute No. 38/2022

5. Ratification of PEACEPLUS Partnership Committee Membership

The members were advised that the following four membership pillars are recommended for inclusion in each PEACEPLUS Partnership and ratification of this membership, under each pillar, is now required.

- Pillar 1 Elected Members
- Pillar 2 Relevant Statutory Bodies
- Pillar 3 Social Partners: Geographical Community Representatives / Civic Society
- Pillar 4 Social Partners: PEACEPLUS Target Groups; Equality/under-represented groups

Recommendation: To approve proposed membership of the Louth PEACEPLUS Partnership Committee

Decision: On the proposal of Cllr. Liam Reilly, seconded by Cllr. Kevin Meenan the membership of the Louth PEACEPLUS Partnership Committee was approved.

LCDC Minute No. 39/2022

6. Community Enhancement Programme – Community Activities Fund 2022: Reallocation of Funding

Re-allocation of de-committed funding: Ms. Sinead McVerry advised the members that a small amount of money from the Community Activities Fund, 2022 was re-allocated, as set out below, due to a grant de-committal in the Mid Louth Municipal District area. It was noted that this funding remained within the Mid Louth Municipal District.

Municipal District	Group	Amount
Mid-Louth	Dunleer Tidy Towns	€654
Mid-Louth	Ardee Community Centre	€210
Mid- Louth	Ardee Concert Band	€645
Total		€1,500

Re-allocation of funding under spend: It was noted that there was a county wide under spend of €283.16, across a number of projects. Due to time constraints, the full amount of €283.16 was re-allocated to Lifestyle Development Group, Drogheda who had the required paperwork already on file.

Recommendation: To approve the re-allocation of Community Enhancement Programme – Community Activities Fund 2022 grant aid totalling €1,783.16 to the groups, as outlined above.

Decision: On the proposal of Cllr. Dolores Minogue, seconded by Cllr. Liam Reilly, the re-allocation of Community Enhancement Programme – Community Activities Fund 2022 grant aid totalling €1,783.16, was approved.

LCDC Minute No. 40/2022

7. LCDC Correspondence

There was no LCDC Correspondence

LCDC Minute No. 41/2022

8. Date of next LCDC Meeting

Ms. Joan Martin, Chairperson, informed members the next meeting of the LCDC will take place on Monday 17th October 2022, 2022 at 4.00pm.

The business of the LCDC meeting concluded.

LAG MATTERS

LAG Minute No. 83/2022

1. Minutes of LAG meeting held on the 18th July, 2022:

On the proposal of Mr. Ciaran Reid, seconded by Cllr. Liam Reilly and unanimously agreed by the members, the minutes of the meeting held on the 18th July 2022, were adopted.

LAG Minute No. 84/2022

2. Matters Arising:

There were no LAG matters arising.

LAG Minute No. 85/2022

3. LEADER Monthly Financial Reports:

Ms. Miriam Roe advised that the two number financial reports, circulated to members detailed financial information up to 13th September, 2022.

Ms. Roe referred to financial reports numbers 1 and 2, both reports were raised on the LCC accounting system detailing payments issued under both the administration job code and the projects job code.

Recommendation: Approval of financial reports numbers 1 and 2

Decision: On the proposal of Ms. Alison Quail, seconded by Cllr. Liam Reilly, financial reports 1 and 2 were approved.

LAG Minute No. 86/2022

4. Administration Report:

a) Ms. Miriam Roe referred members to financial report number 3 which provides details of the named administration costs incurred by LLP for the months of June, 2022 in the amount of €35,930.71 and July 2022 in the amount of €27,238.36.

Recommendation: Approval of financial report number 3 with an expenditure of €35,930.71 for the month of June 2022 and expenditure in the amount of €27,238.36, for July 2022.

Decision: On the proposal of Cllr. Kevin Meenan, seconded by Cllr. Eileen Tully, financial report no. 3 with an expenditure of €35,930.71 for the month of June 2022 and expenditure in the amount of €27,238.36, for July 2022 was approved.

b) Ms. Miriam Roe referred members to financial report number 4 which provides details of the Quarter 4 payment (October- December, 2022) in the amount of €100,600.00.

Recommendation: Approval of financial report number 4 with an expenditure of €100,600.00 for Quarter 4 (October-December, 2022).

Decision: Cllr. Kevin Meenan, seconded by Cllr. Eileen Tully, financial report no.4 with an expenditure of €104,600.00 for Quarter 4 (October-December, 2022) was approved.

LAG Minute No. 87/2022

5. LEADER Monthly Project Updates:

Ms. Mary O'Neill informed members present that Financial Reports no. 5 is generated by Louth Leader Partnership.

a) Report no. 5 provides a breakdown of progress under each of the Local Objectives of the LDS as at 13th September, 2022. This report details the Transitional LEADER Programme allocations plus any de-commitments and the balance of grant aid as per each Local Objective.

Report number 5 is for information purposes only.

LAG Minute No. 88/2022

6. EOI's Rolling and Targeted:

Members were advised that there were two reports listing EOI's received during the months of July and August 2022. Ms. Mary O'Neill informed members that the list of 11 EOI's were for noting only. There were no EOI's deemed ineligible, as all EOI's were considered eligible in principle.

LAG Minute No. 89/2022

7. Notes Requiring LAG Approval:

Ms. Mary O'Neill referred to the notes requiring LAG approval, which listed 5 projects that required among other things proposed project extensions as per Operating Rules 8.4 and Project De-commitment:

a) Project Extensions:

Project Ref	Original Completion Date	Current Completion Date	Requested Completion Date
21LDRLOU108049	30/06/2020	30/09/2022	30/09/2023
21LDRLOU109560	30/06/2021	30/09/2022	31/12/2023
21LDRLOU115165	31/03/2022	30/09/2022	31/03/2023

b) Project De-Commitment:

Project Ref: 21LDRLOU112187: De-committal in the amount of €8.05 due to a small difference in the final price charged.

Project Ref: 21LDRLOU114033: Ms. O'Neill informed the members that the promoter has advised that they are no longer in a position to proceed with the above

project. Therefore, approval for a de-commitment in the amount of €8,243.75 is being sought.

Decision: On the proposal of Cllr. Liam Reilly, seconded by Ms. Alison Quail, a de-commitment in the amount of €8.05 for Project Ref: 21LDRLOU112187 and a de-commitment in the amount of €8,243.75 for Project Ref: 21LDRLOU114033 was approved.

Ms. Roe reminded the members that whilst the Notes to the LAG required approval by the members that these projects must still undergo Article 48 checks.

LAG Minute No. 90/2022

8. Conflicts of Interest and Confidentiality:

Members were reminded by Ms. Joan Martin to declare any conflict of interest based on the agenda and meeting documents. Members were also reminded on the need to ensure confidentiality around matters discussed generally at the LCDC/LAG meetings and in particular for LEADER projects.

LAG Minute No. 91 /2022

9. LEADER Project 21LDRLOU115464:

Project Code:	21LDRLOU115464	
Promoter Code:	11065	
Promoter Name:	Fit is an Attitude Limited t/a The Juice Works	
Absenters:	Conflicts of Interest: None For Quorum Requirements: None	
Agreed by LAG:	To fully approve the project with funding at a rate of 75% up to a maximum of €33,873.21 of eligible cost. No additional conditions apply.	
Has Quorum Requirements been met:		Yes

Decision: On the proposal of Ms. Alison Quail, seconded by Mr. Steven Rice, the above project was approved

LAG Minute No. 92/2022

10. LEADER Project 21LDRLOU117455:

Project Code:	21LDRLOU117455	
Promoter Code:	2700	
Promoter Name:	Roche Emmets GFC	
Absenters:	Conflicts of Interest: None For Quorum Requirements: None	

Agreed by LAG:	To fully approve the project with funding at a rate of 71% up to a maximum of €98,690.00 of eligible cost. No additional conditions apply.
Has Quorum Requirements been met:	Yes

Decision: On the proposal of Cllr. Eileen Tully, seconded by Cllr. Dolores Minogue, the above project was approved.

LAG Minute No. 93/2022

11. EURI- LEADER Project 21LDRLOU117042:

Project Code:	21LDRLOU117042
Promoter Code:	8654
Promoter Name:	NR Rubber Products Limited
Agreed by LAG:	To fully approve the project with funding at a rate of 75% up to a maximum of €21,690.00 of eligible cost. No additional conditions apply.
Has Quorum Requirements been met:	Yes

Decision: On the proposal of Cllr. Dolores Minogue, seconded by Cllr. Kevin Meenan, the above project was approved.

LAG Minute No. 94/2022

12. Correspondence:

- Circular 02-2022 Motor Travel Rates & Domestic Subsistence Allowances
- DPER Circular 16-2022 – Motor Travel Rates
- DPER Circular 17-2022 – Domestic Subsistence Allowances
- Co-operation Budget Update

LAG Minute No. 95/2022

13. Next Meeting:

Ms. Joan Martin, Chairperson, informed members the next meeting of the LAG will take place on Monday 17th October 2022, following the LCDC meeting at 4.00pm.

The business of the LAG meeting concluded.

Minutes confirmed at meeting held on:

17/10/2022

Chairperson:

