

Minutes of Meeting: Louth Local Community Development Committee (LCDC)

Louth Local Action Group (LAG)

Date: 19th December, 2022 at 4.00pm

Location: Cooley Room, County Hall, Dundalk

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- In attendance:** Ms. Joan Martin Chairperson, C.E. of LCC
Cllr. Kevin Meenan
Ms. Sadie Ward-McDermott, LMETB
Ms. Anne Keeley DEASP
Ms. Bridie Pepper, HSE
Ms. Bernardine Quinn, PPN
Ms. Carol Murphy, PPN
Ms. Alison Quail, PPN
Ms. Lisa Doyle, PPN
Ms. Una McGoey, Chamber of Commerce Dundalk
Mr. John Carroll, IFA
Mr. Ciaran Reid, LLP
- Officials:** Mr. Joe McGuinness, Chief Officer
Mr. Finbar Gethins, Senior Executive Officer LCC
Ms. Sinead McVerry, Administrative Officer LCC
Ms. Miriam Roe, Senior Staff Officer LCC
Mr. Eamonn Redmond, Staff Officer LCC
- Apologies** Cllr. Liam Reilly
Cllr. Eileen Tully
Cllr. Dolores Minogue
Ms. Riona McCoy, LEO
Ms. Kayleigh Mulligan, Louth Volunteer Centre
Ms. Joanne Finnegan, PPN
Mr. Steven Rice, Chamber of Commerce Drogheda
- Guests:** Ms. Mary O' Neill, LLP

LCDC MATTERS

LCDC Minute No. 56/2022

1. Minutes of LCDC meeting held on the 22nd November 2022:

On the proposal of Ms Sadie Ward McDermott, seconded by Cllr Kevin Meenan and unanimously agreed by the members the minutes of the meeting held on the 22nd November 2022, were adopted.

LCDC Minute No. 57/2022

2. Matters Arising:

Louth LCDC Expression of Interest:

Mr. Finbar Gethins advised the members that an Expression of Interest was submitted to the Department of Rural and Community Development prior to the deadline of Friday 16th December 2022, on behalf of Louth LCDC to be the LAG for the LEADER 2023-2027 Programme.

LCDC Minute No. 58/2022

3. Healthy Ireland Round 4 Update

Healthy Ireland Round 4 Presentation postponed until New Year

LCDC Minute No. 59/2022

4. Social Inclusion and Community Development:

a) SICAP Q1 Payment 2023:

Mr. Finbar Gethins advised members that SICAP 2023 Qtr.1 payment, in the amount of €386,723.25, was now due. However, as the end of year review process is in progress the recommendation is to issue payment for two months (Jan & Feb) with the March payment to issue following approval of the End of Year Review for 2022 by the LCDC.

Conflict of Interest: Mr. Ciaran Reid.

Recommendation: To issue payment for 2 months (January and February 2023) in the amount of €257,815.50. The payment of the remaining €128,907.75 for the month (March) would issue following approval of the 2022 End of Year Review by the LCDC.

Decision: On the proposal Ms. Sadie Ward McDermott, seconded by Cllr. Kevin Meenan, payment of two months (January and February) funding for SICAP Qtr. 1 2023 in the amount of €257,815.50 was approved.

b) SICAP Qtr 1 2023 – Ukraine Budget:

Mr. Finbar Gethins advised members that an additional €206,913.00 was received by Louth as the Ukrainian Budget under SICAP 2023. Qtr.1 2023 payment in the amount of €51,728.25 was now due.

Recommendation: To issue payment for Qtr.1 Ukrainian Budget (SICAP) in the amount of €51,728.25.

Decision: On the proposal Ms. Anne Keeley, seconded by Ms. Bernardine Quinn, payment of funding for Ukrainian Budget under SICAP Qtr. 1 2023 in the amount of €51,728.25 was approved.

c) Ukrainian Allocation to SICAP 2023:

Mr. Finbar Gethins referred to the document which was circulated to the members outlining a summary of the allocation distribution of the additional funding received under the Ukrainian Supports Budget for SICAP 2023.

LCDC Minute No. 60/2022

d) PEACE PLUS

Ms. Joan Martin, Chairperson, advised the meeting that there was a good response to the PEACE PLUS public consultation. There are two projects from Peace IV to be completed in Dundalk and Drogheda.

LCDC Minute No. 61/2022

5. Louth/Meath Joint Migrant Strategy:

Mr. Finbar Gethins advised that to no quorum being reached at the recent forum. Therefore, the 2022 Annual progress report of Louth Meath Migrant Integration Strategy was not approved. Hopefully this will be done in January 2023.

LCDC Minute No. 62/2022

7. LECP Update

Ms. Sinead McVerry updated the meeting advising that the consultancy contract was with the preferred Tender and hopefully be signed in January. A public consolation process is due to start early 2023.

LCDC Minute No. 63/2022

8. Date of next LCDC Meeting

Ms. Joan Martin, Chairperson, informed members that the next LCDC meeting will take place Monday 16th January 2023 at 4.00pm. The meeting will be held via Zoom.

The business of the LCDC meeting concluded.

LAG MATTERS

LAG Minute No. 123/2022

1. Minutes of LCDC meeting held on the 22nd November 2022:

On the proposal of Cllr. Kevin Meenan, seconded by Ms. Sadie Ward McDermott and unanimously agreed by the members, the minutes of the meeting held on the 22nd November 2022 were adopted.

LAG Minute No. 124/2022

2. Matters Arising:

There were no LAG matters arising.

LAG Minute No. 125/2022

3. LEADER Monthly Financial Reports:

Mr. Finbar Gethins advised that the two number financial reports, circulated to members detailed financial information up to 12th December, 2022.

Mr. Gethins referred to financial reports numbers 1 and 2, both reports were raised on the L.C.C. accounting system detailing payments issued under both the administration job code and the projects job code.

Recommendation: Approval of financial reports numbers 1 and 2

Decision: On the proposal of Ms. Carol Murphy, seconded by Cllr. Kevin Meenan, financial reports 1 and 2 were approved.

LAG Minute No.126/2022

4. Administration Report:

a) Mr. Finbar Gethins referred members to financial report number 3 which provides details of the named administration costs incurred by Louth Leader Partnership for the month of November 2022 in the amount of €27,419.97.

Recommendation: Approval of financial report number 3 with an expenditure of €27,419.97 for November, 2022.

Decision: On the proposal of Ms. Una McGoey, seconded by Ms. Anne Keelan financial report no. 3 with an expenditure of €27,419.97 for November 2022 was approved.

b) Financial report number 4 provides details of the 2023 Quarter 1 Payment (Jan-March 2023) in the amount of €87,444.00

Recommendation: Approval of financial report number 4 with an expenditure of €87,444.00 for Quarter 1, 2023 (Jan-March 2023)

Decision: On the proposal of Ms. Una McGoey, seconded by Ms. Anne Keelan financial report number 4 with an expenditure of €87,444 for Quarter 1, 2023 (Jan-March 2023) was approved.

LAG Minute No. 127/2022

5. LEADER Monthly Project Updates:

Financial Reports no. 5 is generated by Louth Leader Partnership.

a) Report no. 5 provides a breakdown of progress under each of the Local Objectives of the LDS as at 14th December, 2022. This report details the Transitional LEADER Programme allocations plus any de-commitments and the balance of grant aid as per each Local Objective.

Report number 5 is for information purposes only.

6. EOI's Rolling and Targeted:

Members were advised that the report listed 1 EOI received during the month of November, 2022. Ms. Mary O'Neill informed members that this EOI was for noting only and was considered eligible in principle.

LAG Minute No. 128/2022

7. Notes Requiring LAG Approval:

Ms. Mary O'Neill referred to the notes requiring LAG approval, which listed 18 projects that required proposed Project Extensions and Project De-commitment, as per OR8.4:

Project No.	Reason	Original Completion Date	Current Completion Date	Requested Completion Date
112657	The promoter states that the pandemic caused major disruption to their training course schedule and how expect to roll out this course in the Spring of 2023.	31/12/2020	31/12/2022	30/06/2023
110389	The promoter has received one claim payment and requires an extension as the remaining pathways cannot be completed until a barn conversion has been completed.	30/06/2021	31/12/2022	31/03/2023
113433	The promoter states that the pandemic caused major disruption to	30/06/2021	31/12/2022	30/06/2023

	their training course schedule and how expect to roll out this course in the Spring of 2023.			
113817	The promoter states that the pandemic caused major disruption to their training course schedule and how expect to roll out this course in the Spring of 2023.	30/06/2021	31/12/2022	30/06/2023
112417	The promoter states that the pandemic caused major disruption to their training course schedule and how expect to roll out this course in the Spring of 2023.	30/06/2021	31/12/2022	30/06/2023
111099	The promoter has received two claim payments and requires an extension to finish the signage element of the project.	30/06/2021	31/12/2022	31/03/2023
114031	The promoter states that the pandemic caused major disruption to their training course schedule and how expect to roll out this course in the Spring of 2023.	31/12/2021	31/12/2022	30/06/2023
111281	The promoter requests an extension stating that farm and personal issues have held up the project. The promoter states they are now in a position to complete the project.	30/06/2021	30/06/2021	31/01/2023
115831	The promoter has completed all training, however, they request an extension to complete paper work and assessments of the project.	31/12/2022	31/12/2022	31/03/2023
116154	The promoter has requested their first claim. However, they are requesting an extension due to delivery issues with their pieces of equipment.	31/12/2022	31/12/2022	28/02/2023
115760	The promoter has received three claim payments and requires an extension due to supplier stock issues.	31/12/2022	31/12/2022	31/03/2023
115181	The promoter has requested an extension due to the prolonged leave of the Centre Manager. The pitch is installed but the promoter requires additional time to gather paperwork.	31/12/2022	31/12/2022	28/02/2023
117066	The promoter has commenced work on the project after initial delays in bridging finance and consultants appointment.	31/12/2022	31/12/2022	30/06/2023

117153	The resurfacing of the astro pitch was delayed due to issues in production as advised by the promoter's supplier. Works have now commenced but the promoter is seeking this extension to allow for completion.	31/12/2022	31/12/2022	31/03/2023
117170	The course started a couple of months late and was a year long course. The promoter is seeking the extension to complete the training programme.	31/12/2022	31/12/2022	31/03/2023
116992	The promoters supplier has completed fabrication of machine but will be unable to transport from Germany until the new year.	31/12/2022	31/12/2022	31/01/2023

a) Project De-Commitment:

Project No.	Reason	Amount
109271	Due to increased cost for the creative and VR experience element, the promoter was unable to undertake a stand-alone basic website. However, they have a page on their own website linking to the Viking VR Experience.	€1,793.00
117255	The promoter received a very small discount from the supplier.	€0.06

Decision: On the proposal of Cllr. Dolores Minogue, seconded by Ms. Sadie Ward McDermott, the LAG notes for these projects were approved.

The members were reminded that whilst the Notes to the LAG required approval by the members that these projects must still undergo Article 48 checks.

LAG Minute No. 129/2022

8. Conflicts of Interest and Confidentiality:

Members were reminded by Ms. Joan Martin to declare any conflict of interest based on the agenda and meeting documents. Members were also reminded on the need to ensure confidentiality around matters discussed generally at the LCDC/LAG meetings and in particular for LEADER projects.

LAG Minute No. 130 /2022

9. LEADER Project 21LDRLOU118076:

Project Code:	21LDRLOU118076	
Promoter Code:	12621	
Theme:	Economic Development, Enterprise Development and Job Creation	
Sub-Theme:	Enterprise Development	
Absenters:	Conflicts of Interest: None For Quorum Requirements: None	
Agreed by LAG:	To fully approve the project with funding at a rate of 75% up to a maximum of €39,375.00 of eligible cost. No additional conditions apply.	
Has Quorum Requirements been met:	Yes	

Decision: On the proposal of Ms. Bernardine Quinn, seconded by Ms. Carol Murphy, the above project was approved

LAG Minute No. 131/2022

10. LEADER Project 21LDRLOU118171:

Project Code:	21LDRLOU118171	
Promoter Code:	4654	
Theme:	Rural Environment	
Absenters:	Conflicts of Interest: Mr. Ciaran Reid (Louth Local Development) For Quorum Requirements: None	
Agreed by LAG:	To fully approve the project with funding at a rate of 100% up to a maximum of €19,980.00 of eligible cost. No additional conditions apply.	
Has Quorum Requirements been met:	Yes	

Decision: On the proposal of Ms. Anne Keeley, seconded by Ms. Alison Quail, the above project was approved.

LAG Minute No. 132/2022

11. EURI- LEADER Project 21LDRLOU116758:

Project Code:	21LDRLOU116758	
Promoter Code:	6073	
Theme:	Economic Development, Enterprise Development and Job Creation	
Absenters:	Conflicts of Interest: None For Quorum Requirements: None	
Agreed by LAG:	To fully approve the project with funding at a rate of 75% up to a maximum of €16,500.00 of eligible cost. No additional conditions apply.	

Has Quorum Requirements been met:	Yes
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Decision: On the proposal of Ms. Una McGoey, seconded by Mr. John Carroll, the above project was approved.

LAG Minute No. 133/2022

15. Correspondence:

- Circular 03/2022 Administration and Animation funding for the LEADER 2014 – 2022 programme to end of 2023
- Circular 04/2022 Closing of the €13m Co-operation Measure.

LAG Minute No. 134/2022

14. Next Meeting:

Ms. Joan Martin, Chairperson, informed members that the next LAG meeting will take place Monday 16th January 2023 at 4.00pm. The meeting will be held via Zoom.

The business of the LAG meeting concluded.

Minutes confirmed at meeting held on:

16/1/2023

Chairperson:

Alan

