

REDACTED VERSION FOR PUBLICATION

Meeting: Louth Local Community Development Committee (LCDC)

Louth Local Action Group (LAG)

Date: 20th May 2019 at 2.00pm

Location: Cooley Room, County Hall, Dundalk

In attendance: Cllr. Liam Reilly ,Chairperson
Cllr. Pearse McGeough
Cllr. Dolores Minogue
Ms. Sadie Ward-McDermott, LMETB
Ms. Joan Martin, CE, LCC
Mr. Thomas McEvoy, LEO
Ms. Annette McDonnell, HSE
Mr. Geordie McAteer, PPN
Ms. Joanne Finnegan, PPN
Ms. Grainne Berrill, Louth Volunteer Centre
Mr. Breandán Casey, Chamber of Commerce
Mr. Matthew McGreehan, IFA
Mr. Ciaran Reid, CEO, LLP

Officials: Mr. Paddy Donnelly, Director of Service and Chief Officer
Mr. John Lawrence, Senior Executive Officer
Ms. Mary Deery, Administrative Officer
Ms. Miriam Roe, Senior Staff Officer
Mr. Gerard Judge, Staff Officer

Apologies: Mr. Kevin Moran, PPN

Guests: Ms. Mary O'Neill, LLP
Alison Quail, PPN

LCDC MATTERS:

LCDC Minute No. 23/2019

1. Minutes of LCDC meeting held on the 15th April 2019

On the proposal of Cllr. Annette McDonnell seconded by Mr. Thomas McEvoy and unanimously agreed by the members the minutes of the meeting held on the 15th April 2019 were adopted.

LCDC Minute No. 24/2019

2. Matters arising

There were no matters arising

LCDC Minute No. 25/2019

3. SICAP

Mr. John Lawrence informed the meeting that the Local Development Company's (LDC) mid-year performance review has just commenced. He outlined that this is an opportunity for each LCDC to take stock of the performance of their LDC in delivering SICAP. This review will be completed by 17th June 2019 and the reports should be formally approved by LCDC by 31st July 2019.

LCDC Minute No. 26/2019

4. Peace IV

Ms. Joan Martin briefed the members on the Peace IV Programme and that implementation on all live projects are progressing satisfactorily. She also informed the meeting that LCC exceeded the 2018 target set for participants within the Children & Young People Theme. Work is also ongoing to develop three capital projects, funded under the Shared Spaces & Services Theme.

LCDC Minute No. 27/2019

5. Correspondence

The members noted the first Louth Peace IV Programme Newsletter. The members also noted the correspondence from Minister Zappone's office concerning an additional 2.4 million capital funding available for youth services.

LCDC Minute No. 28/2019

6. AOB

Cllr. Liam Reilly welcomed Mr. Gerard Judge to his new position in the Community Section and wished him well in his new role.

The business of the LCDC meeting concluded.

LAG MATTERS:

LAG Minute No.59/2019

1. Minutes of LAG meeting held on the 15th April 2019.

On the proposal of Ms Annette McDonnell, seconded by Mr. Thomas McEvoy and unanimously agreed by the members the minutes of the meeting held on the 15th April 2019 were adopted.

LAG Minute No. 60/2019

2. Matters arising

There were no LAG matters arising.

LAG Minute No. 61/2019

3. RDP Sub Group Report:

Mr. Matthew McGeehan provided a summary of the RDP sub group meeting held on Tuesday 14th May 2019 as follows:

a) Targeted Call

Following discussion in relation to potential targeted calls for 2019 the following two targeted calls were put forward for recommendation from the RDP Sub Group:

SA.3 Activity & Adventure Tourism Product Development: With a budget of €331,704.28, €2,773.35 committed and a balance remaining of €328,930.93 that a Targeted Call with a max LEADER grant of €100,000 per project be advertised

Decision: On the proposal of Mr. Geordie McAteer, seconded by Ms. Grainne Berrill, the targeted call under SA3 – Activity & Adventure Tourism Product Development was approved.

SA15 Broadband Capital Support: With a budget of €52,037.23, €00.00 committed and a balance remaining of €52,037.23 that a Targeted Call with a max LEADER grant of €15,000 per project.

Decision: On the proposal of Mr Liam Reilly, seconded by Ms Sadie Ward McDermott, the targeted call under SA15 – Broadband Capital Support was approved.

b) I.E.C Membership:

Recommendation: Ms. Gráinne McKeown to replace Ms Michele Whelan on the IEC.

Decision: On the proposal of Cllr. Dolores Minogue, seconded by Ms. Grainne Berrill the above recommendation was approved.

LAG Minute No. 62/2019

4. LEADER Monthly Financial Reports

Mr. John Lawrence advised that the two number financial reports, circulated to members detailed financial information up to 15th May 2019.

a) Mr. John Lawrence referred to financial reports numbers 1 and 2, both reports were raised on the LCC accounting system detailing payments issued under the administration job code and the projects job code.

Recommendation: Approval of financial reports numbers 1 and 2

Decision: On the proposal of Ms. Sadie Ward McDermott, seconded by Ms. Annette McDonnell financial reports 1 and 2 were approved.

LAG Minute No. 63/2019

5. Administration Report

Mr. John Lawrence referred members to financial report number 3 which provides details of the named administration costs incurred by LLP for the month of April 2019 in the amount of €23,521.45.

Recommendation: Approval of financial report number 3 with an expenditure of €23,521.45 for the month of April 2019.

Decision: On the proposal of Ms. Sadie Ward McDermott, seconded by Ms. Grainne Berrill financial report number 3 with an expenditure of €23,521.45 for April was approved.

LAG Minute No. 64/2019

6. LEADER Monthly Project Update Reports

Ms. Mary O'Neill informed members present that Financial Reports no.'s 4 and 5 are generated by Louth Leader Partnership

a) Report 4 provides a summary listing all of the projects that have been issued letters of offers to date. It also provides a breakdown of the value of contracts issued, budget remaining, all projects paid and amount de-committed as at 14th May 2019, totalling €1,740,610.46 with €477,644.11 paid out on projects.

b) Report 5 provides a breakdown of progress under each of the three themes of the LDS with a further breakdown per sub theme and local objective as at 14th May 2019

Both reports number 4 and 5 are for information purposes only.

LAG Minute No. 65/2019

7. Conflicts of Interest and Confidentiality

Members were reminded by Mr. John Lawrence to declare any conflict of interest based on the agenda and meeting documents. Members were also reminded on the need to ensure confidentiality around matters discussed generally at the LCDC/LAG meetings and in particular for LEADER projects.

LAG Minute No. 66/2019

8. EOI's Rolling

Members were advised of the EOI's received during the month of April 2019. Ms. Mary O'Neill advised members that the list of EOI's were for noting only, however ineligible EOI's must be deemed ineligible by the LAG.

Ineligible Projects

There were no ineligible projects listed.

LAG Minute No. 67/2019

9. Notes requiring LAG approval

Ms. Mary O'Neill referred to the notes requiring LAG approval, which listed 2 projects .

1. Project funding de-commitments – following completion of projects any under spend must be approved by the LAG.

There were no projects under spent.

2. Project funding reallocation

There was no proposed reallocation of funding.

3. Project Extension of less than 6 months:

a) Project Ref. 106450 to 31/08/2019

4. Change of supplier:

a) Project Ref. 14685 – original eligible amount €9,000.00 new eligible cost €6,300.00

Decision: On the proposal of Mr Geordie McAteer, seconded by Cllr. Dolores Minogue the LAG notes for all projects were approved.

LAG Minute No. 68 /2019

10. LEADER Projects - 21LDRLOU107832

Project Code:	21LDRLOU107832	
Promoter Code:	4653	
Absenters:	Conflicts of Interest: None For Quorum Requirements: Thomas McEvoy (Public)	
Agreed by LAG:	To fully approve the project with funding at a rate of 100% up to a maximum of €5,822.00 of the eligible costs.	
Has Quorum Requirements been met:	Yes	

Ms. Joan Martin queried as to whether the LAG would have a conflict of interest in this instance, as the Louth LAG that is one of the project partners. Mr. Ciaran Reid clarified that the Operating Rules state that it is permissible for the LAG to vote in this instance.

Decision: On the proposal of Ms. Sadie Ward McDermott, seconded by Ms Annette McDonnell, the above project was approved.

LAG Minute No. 69/2019

Mr. Thomas McEvoy left the meeting at this stage.

11. LEADER Projects – 21LDRLOU109592

Project Code:	21LDRLOU109592	
Promoter Code:	7592	
Absenters:	Conflicts of Interest: Cllr. Pearse McGeough (Public) For Quorum Requirements: None	
Agreed by LAG:	To fully support the project with funding at a rate of 75% up to a maximum of €20,760.31 of eligible cost. No additional conditions apply.	
Has Quorum Requirements been met:	Yes	

Decision: On the proposal of Cllr. Dolores Minogue, seconded by Mr. Matthew McGreehan, the above project was approved.

LAG Minute No. 70 /2019

12. LEADER Projects – 21LDRL0U109350

Project Code:	21LDRL0U109350	
Promoter Code:	7432	
Absenters:	Conflicts of Interest: None For Quorum Requirements: None	
Agreed by LAG:	To fully support the project with funding at a rate of 50% up to a maximum of €29,675.02 of eligible cost. No additional conditions apply.	
Has Quorum Requirements been met:	Yes	

Decision: On the proposal of Ms. Annette McDonnell, seconded by Cllr. Dolores Minogue, the above project was approved.

LAG Minute No. 71 /2019

13. LEADER Projects – 21LDRL0U109350

Project Code:	21LDRL0U109420	
Promoter Code:	2245	
Absenters:	Conflicts of Interest: None For Quorum Requirements: None	
Agreed by LAG:	To fully support the project with funding at a rate of 90% up to a maximum of €18,030.97 of eligible cost. No additional conditions apply.	
Has Quorum Requirements been met:	Yes	

Decision: On the proposal of Cllr. Liam Reilly, seconded by Ms. Sadie Ward McDermott, the above project was approved

LAG Minute No. 72/2019

14. LAG Correspondence

a) Circular 05/2019 – Site Visits Conducted by LAG/IP's

b) **Circular 06/2019** – Confirmation of Project Promotor's VAT Status

Members were advised that due to the burden on project promoters the period of validity of the project promoter's VAT status by confirmation letter from Revenue, is increased from the current 3 months to 12 months.

LAG Minute No. 73/2019

Next Meeting

Cllr. Liam Reilly thanked the members for their time and contribution over the past five years, noting that the next meeting would take place on Monday 17th June, 2019 at the usual time of 3pm. He also thanked Larry Magnier for his service to the committee over the past few years.

The business of the LAG meeting concluded

Minutes confirmed at meeting held on 17.6.2019.

Chairperson


