

**Minutes of Meeting: Louth Local Community Development Committee (LCDC)**

**Louth Local Action Group (LAG)**

**Date: 18<sup>th</sup> January, 2021 at 4.00pm**

**Location: Via Video Conference**

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**In attendance:** Ms. Joan Martin Chairperson, CE of LCC  
Cllr. Liam Reilly,  
Cllr. Dolores Minogue,  
Cllr. Kevin Meenan,  
Ms. Sadie Ward-McDermott, LMETB  
Mr. Thomas McEvoy, LEO  
Mr. Kevin Moran, PPN  
Ms. Gráinne Berrill, Louth Volunteer Centre  
Ms. Alison Quail, PPN  
Ms. Elizabeth O' Reilly, PPN  
Mr. Sean Farrell, Chamber of Commerce Dundalk  
Mr. Breannán Casey, Chamber of Commerce Drogheda  
Mr. Ciaran Reid, LLP

**Officials:** Mr. Paddy Donnelly, Chief Officer  
Mr. John Lawrence, Senior Executive Officer  
Ms. Mary Deery, Administrative Officer,  
Ms. Miriam Roe, Senior Staff Officer  
Mr. Gerard Judge, Staff Officer

**Apologies:** Mr. Geordie McAteer, PPN  
Ms. Martina Ralph, HSE  
Ms. Joanne Finnegan, PPN  
Cllr. Eileen Tully.  
Ms. Anne Keeley, DEASP  
Mr. John Carroll, IFA

**Guests:** Ms. Mary O' Neill, LLP

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**LCDC MATTERS**

**LCDC Minute No. 01/2021**

**1. Minutes of LCDC meeting held on the 21<sup>st</sup> December 2020:**

On the proposal of Mr. Thomas McEvoy, seconded by Ms. Alison Quail and unanimously agreed by the members the minutes of the meeting held on the 21<sup>st</sup> December 2020 were adopted.

**LAG Minute No. 03/2021**

**3. LEADER Monthly Financial Reports:**

Mr. John Lawrence advised that the two number financial reports, circulated to members detailed financial information up to 13<sup>th</sup> January, 2021.

Mr. John Lawrence referred to financial reports numbers 1 and 2, both reports were raised on the LCC accounting system detailing payments issued under the administration job code and the projects job code.

**Recommendation:** Approval of financial reports numbers 1 and 2

**Decision:** On the proposal of Mr. Thomas McEvoy, seconded by Ms. Alison Quail financial reports 1 and 2 were approved.

**LAG Minute No 04/2021**

**4. Administration Report:**

John Mr. Lawrence referred members to financial report number 3 which provides details of the named administration costs incurred by LLP for the month of December, 2020 in the amount of €28,115.58.

**Recommendation:** Approval of financial report number 3 with an expenditure of €28,115.58 for the month of December, 2020.

**Decision:** On the proposal of Cllr. Kevin Meenan, seconded by Cllr. Dolores Minogue financial report number 3 with an expenditure of €28,115.58 for the month of December, 2020 was approved.

**LAG Minute No 05/2021**

**5. LEADER Monthly Project Update Reports:**

Ms. Mary O'Neill informed members present that Financial Reports no.'s 4 and 5 are generated by Louth Leader Partnership

a) Report 4 provides a summary listing all of the projects that have been issued letters of offers to date. It also provides a breakdown of the value of contracts issued, budget remaining, all projects paid and amount de-committed as at 13<sup>th</sup> January, 2021 totalling €4,321,179.79.

b) Report 5 provides a breakdown of progress under each of the three themes of the LDS with a further breakdown per sub theme and local objective as at 13<sup>th</sup> January, 2021.

Both reports number 4 and 5 are for information purposes only.

**LAG Minute No. 10/2021**

**10. Addendum to LEADER Project:**

Ms. Joan Martin, Chairperson and Mr. Ciaran Reid declared a conflict of interest at this juncture.

Mr John Lawrence advised the members that this is an addendum to the Funding Agreement signed on 14<sup>th</sup> September, 2016 between the Minister for Rural & Community Development, Louth LCDC and Louth Leader Partnership. In accordance with Clause 2 of the Funding Agreement, Parties agree to extend the Funding Agreement for two years to 31<sup>st</sup> December 2022.

**Decision:** On the proposal of Ms. Alison Quail, seconded by Mr. Kevin Moran, the LEADER Funding Agreement Addendum was approved

**LAG Minute No. 11/2021**

**11. LAG Correspondence:**

- a) **Transitional LEADER Programme Q&A** - The Transitional LEADER Programme Q & A document was compiled by the LEADER Unit in response to queries raised on the Transitional LEADER Programme
- b) **Transitional LEADER Programme** This Power Point presentation provides information on the programmes key points.
- c) **LEADER Food Initiative Budget Updates:** To date almost €7.3 million of the €15 million Food Initiative funding has been approved by the Department for projects.

**LAG Minute No. 12/2021**

**12. Next Meeting:**

Ms Joan Martin, Chairperson, informed members the next meeting of the LAG will take place on Monday 15<sup>th</sup>, February, 2021 following the LCDC meeting.

**The business of the LAG meeting concluded**

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Minutes confirmed at meeting held on \_\_\_\_\_

Chairperson \_\_\_\_\_

*15<sup>th</sup> February 2021.*  
*Joan*