

TO EACH MEMBER OF LOUTH COUNTY COUNCIL

Monthly Management Report – 30th April 2018

Dear Councillor

I attach the Management Report up to 30th April 2018

Yours faithfully

**Joan Martin
Chief Executive
4 May 2018**

Finance Report to 30th April 2018

Expenditure to 30th April 2018

Section	ACTUAL EXPENDITURE TO 30/04/18	BUDGET EXPENDITURE 2018	% SPENT TO 30/04/18
Housing	7,173,310	23,072,404	31%
Road Transportation & Safety	9,670,325	19,613,150	49%
Water Services	3,297,514	7,034,240	47%
Development Management	3,647,580	16,197,124	23%
Environmental Services	5,109,000	15,700,738	33%
Recreation and Amenity	2,595,553	8,284,259	31%
Agriculture, Education, Health & Welfare	445,568	1,384,695	32%
Miscellaneous	2,240,640	11,937,862	19%
	34,179,490	103,224,472	33%

Income to 30th April 2018

Section	ACTUAL INCOME TO 30/04/18	BUDGET INCOME 2018	% INVOICED TO 30/04/18
Housing	6,928,805	25,488,641	27%
Road Transportation & Safety	3,056,672	10,979,713	28%
Water Services	2,317,145	6,762,465	34%
Development Management	1,979,340	9,328,492	21%
Environmental Services	521,534	2,009,350	26%
Recreation and Amenity	322,219	847,827	38%
Agriculture, Education, Health & Welfare	133,105	452,133	29%
Miscellaneous	1,434,084	5,573,406	26%
Rates	31,898,523	31,916,247	100%
General Purpose Grant (LGF)	3,288,732	9,866,198	33%
	51,880,159	103,224,472	50%

The above is the current position as at the 30th April 2018. The full rates demand figure is included in the above. The allocation of the Central Management Charge is estimated in the above figures as the allocation is not completed till mid-month.

Collection rates as at 30th April 2018 are as follows:

DEBTORS AS AT 30TH APRIL 2018

	Opening Balance	Invoices	Receipts	Write Offs	Closing Balance
Government Debtors	7,675,938	12,979,984	(15,909,143)	0	4,746,779
Other Local Authorities	63,193	47,640	(47,614)	0	63,219
Rates	12,504,700	31,898,523	(10,028,554)	(351,374)	34,023,295
Rents	5,089,880	3,760,776	(4,086,219)	(6,935)	4,757,502
Loans	362,039	285,517	(394,046)	0	253,510
Development Levies	12,123,334	39,941	(369,012)	0	11,794,262
Fire Charges	1,594,374	104,941	(85,289)	0	1,614,026
Miscellaneous	2,725,633	1,628,344	(2,159,073)	(15,997)	2,178,907
TOTAL DEBTORS	42,139,091	50,745,666	(33,078,950)	(374,306)	59,431,500

Above is the debtor balances as at the 30th April 2018. The Miscellaneous debtor figure includes the Irish Water SLA recoupments, Corporate, Community & Enterprise, LEO, Planning, Enforcement, Environment, Sports, Vets, Arts, Roads, Library, Museum and Finance miscellaneous billings.

Economic Development

Louth Economic Forum

The last meeting of the Louth Economic Forum was held on the 28th March 2018. Work is underway on the development of both a Heritage Trail and Seafood Trail for County Louth. This is part of our continuing development of an increased and varied tourism offering in the County.

The Irish Maritime Festival 2018

The 2018 Irish Maritime Festival was launched on the 6th April and will take place over the weekend of the 16th – 17th June at Drogheda Port. Virgin Media, Ireland's fastest broadband network, has come on board again this year as the main sponsor of the festival. Preparations are continuing for the festival with new stories and pieces of interest being launched each week in the media. A number of impressive vessels have been secured again for this year's festival. The line-up for the Stowaway Sessions 2018 will also be unveiled on Monday 14th May, with tickets going on sale that day. A Draft Plan for the management of the Festival was on public display from 4th April for 5 weeks and a report has been prepared for the May meeting of the Borough District of Drogheda.

Shopfront Improvement Grant Scheme

In 2016 Louth County Council launched the 'Shopfront Improvement Grant Scheme', as part of their suite of Business Incentives. Due to the popularity of these grants the scheme has been extended through 2018. A new consignment of information leaflets/application forms have been delivered to the Chambers of Commerce in Drogheda and Dundalk, Dundalk BIDS Office and Ardee Traders Association for distribution.

Cross Border Tourism Conference

A cross-border tourism conference themed 'Learn from the Best' took place on the 11th April in the Four Seasons Hotel, Carlingford. Organised by Dundalk Chamber of Commerce and sponsored by Louth County Council, Local Enterprise Office Louth and the Four Seasons Hotel, the event hosted a number of key speakers from across the tourism industry. Speakers included Colm Breheny - Programme Manager Fáilte Ireland, Karen Henderson - Visit Derry and Sammy Leslie - Castle Leslie. VisitLouth.ie, The Irish Maritime Festival, Drogheda Arts Festival and Fleadh Cheoil na hÉireann were promoted through the Louth County Council stand.

Arts

Fleadh Cheoil na hÉireann – Ceol sa Bhaile

The Arts Service is undertaking a programme of activities to compliment the official Fleadh programme, designed to make the music and the musicians more accessible to all citizens in the county.

One such initiative is a partnership with LMFM called Ceol sa Bhaile. This is a series of five radio programmes, each one based on a Louth traditional musician. The format is that each musician is interviewed at home, where they talk about their career, their influences, and where they also perform or sing. Those listening to the radio programmes encounter these Louth musicians outside the concert stage or the recording studio, and learn more about them in an informal way. Listeners also learn that we have a wealth of musicians and singers in the county.

LMFM plan to broadcast the five programmes on the weekdays proceeding the week of the Fleadh, during the popular mid-morning slot. A longer version of each programme will be available as a podcast afterwards.

Heritage

Louth County Council has been awarded funding by the Heritage Council for two projects to be carried out in 2018. These are: 1) a survey of plaques and memorials across county Louth and 2) a 'Historic Landscape Study of the Louth/Armagh cross-border region.

The Heritage Office submitted two funding applications to the Irish Walled Towns Network during March. The application for funding to conserve the Drogheda town wall at Featherbed Lane was successful and was awarded €25,000. The application for funding to implement the Public Realm plans for the area around Laurence's Gate (developed in 2017) was unsuccessful.

The Heritage Officer chaired the annual Cross-Border Tourism Conference, held in Carlingford on the 11th April.

LEO Louth

The week culminated with the announcement of the Louth winners of the National Enterprise Awards with the overall county winner, Celtic Testing, progressing to represent Louth at the national finals in May.

Business Training

During April the following business training workshops and Start Your Own Business Programmes took place throughout the county with a combined total of 127 participants.

Business Workshops:

- Essential Business Marketing– 16 participants
- Snapchat & Instagram for Small Business – 21 participants
- Creating an Online Business – 19 participants
- Stress Management for Entrepreneurs – 12 participants

Start Your Own Business Training Programme:

The Spring/Summer Start Your Own Business Programme commenced in Ardee (17th April), Drogheda (18th April) and Dundalk (18th April), with 59 total participants.

Planned business workshops in May include:

- 3rd May - Financial Forecasting & Projections
- 10th May - Email Marketing using Mailchimp
- 7th May - Costing & Pricing
- 31st May - Data Protection for Small Business – GDPR

Trading Online Vouchers

LEO Louth has approved 12 Trading Online Vouchers to local small businesses this year, up to April 2018, with a value of c. €29,000. This grant scheme offers financial assistance up to €2,500 alongside training and advice to help businesses trade online.

Student Enterprise Programme

Three business projects, from Sacred Heart Secondary School Drogheda (Junior & Intermediate) and Ardee Community School (Senior) represented Louth at the national finals on the 2nd May. In total 1,160 students from all 18 second level schools in Co. Louth participated in the 2017/8 academic year programme, the highest to date.

Congratulations to Sacred Heart Secondary School, Drogheda, who won the national *Best Commercial Potential Award* in the Intermediate section, for their project 'Makes Cents'. Louth has consistently won national awards in recent years, which builds on the county's reputation for enterprise.

North East LEAN Network

One of LEO Louth's business support priorities in 2018 is a focus on LEAN and improving competitiveness in local businesses. LEO Louth is a member of both the recently launched North East Lean Network and its Steering Group. A steering group meeting and the network's first company visit to McAree Engineering in Monaghan took place in April. A workshop on the fundamentals of LEAN is planned to be held in DKIT in June. Businesses with an interest in improving competitiveness should contact LEO Louth to discuss how the LEAN programme and the LEAN Network can be of assistance.

LEO/ Bord Bia/ Supervalu Food Academy

LEO Louth is currently recruiting for the LEO/Bord Bia/SuperValu Food Academy Start Programme commencing in May 2018. The programme will be delivered over four month duration and will include a combination of group workshops and one-to-one mentoring. At the final workshop, participants will get the opportunity to present their product to a panel for SuperValu and, if successful, can participate in a trial based in local shops, which in the right circumstances, could progress over time to a national listing with SuperValu. This is a regional initiative run by LEO Louth with the LEOs from Monaghan, Cavan and Meath.

DEASP/Eures Corss Border Partnership Dundalk Jobs Fair

LEO Louth will be exhibiting in the Enterprise Section at the Dundalk Jobs Fair organised by DEASP & Eures Cross Border Partnership on 15th May 2018 in the Crowne Plaza Hotel, Dundalk. LEO staff will be available throughout the event to advise attendees wishing to start or grow their business.

IBYE National Final April

Louth was represented at Ireland's Best Young Entrepreneur final in Google headquarters by Nikki Reddy of Celtic Adventures, Clogherhead. Nikki was one of 8 finalists in the Best Established Business category. Unfortunately she did not win on the day.

Mentoring Clinics

LEO Louth ran a series of 5 mentoring clinics in Dundalk (Town Hall) and Drogheda (The Mill Enterprise Hub) during April. In addition, 7 mentoring assignments issued to client businesses during the month.

Co-Innovate Programme

Recruitment continues for this Innovation focused Interreg funded programme with companies progressing through the process to complete Business Status Reviews and Innovation Audits. A workshop will be held in Louth on the 6th June for new companies to be recruited in May. To date, 25 Louth companies have engaged with the programme.

Innovate Accelerate

A new innovation and export programme for LEO clients who cannot progress through 'Co-Innovate' but which plan to innovate and increase their capacity to export is now available to client businesses. The aim is to support up to 7 businesses each year to participate on the programme and help address Brexit concerns, and will include tailored intensive mentoring.

Showcase

Recruitment commenced this month (May 2018) for craft businesses wishing to exhibit in the Enterprise Zone at Showcase in January 2019. Showcase is the leading craft and gift trade fair for domestic and international buyers. LEO Louth will bring three companies to the event under its Showcase programme.

Age Friendly Economy (EU project)

Research continues on the EU project of which Louth County Council is a partner working towards helping businesses in County Louth innovate with new products or services for the older community.

Regional Action Plan for Jobs

LEO/Louth County Council provides the Secretariat to the Regional Action Plan for Jobs. The most recent progress report for the NE/NW region is available to view at: <http://www.regionalapj.ie/Regions/North-East-North-West/North-East-North-West.html>. The final progress report to the end of 2017 is currently being compiled.

Food Tourism programme at DkIT

The new introduced Certificate in Applied Business Development for Food Tourism at DkIT continued its delivery during April with fourteen small food tourism businesses from across the Boyne Valley Region on board.

Other Business Support initiatives

In addition to its client engagement, business advisory and funding roles, LEO Louth continues to be involved in a number of other ongoing business support initiatives, including, the recently launched call of the Regional Enterprise Development Fund and assisting a number of Louth applicants under this Fund, MicroFinance Ireland's loan scheme which is processed in Co. Louth by the LEO, Dundalk BIDS Company, the Evaluation Committee of the LEADER programme and contributing to the New Frontiers Entrepreneur Programme.

The Head of Enterprise is a member of the LCDDC/LAG, member of the Louth Economic Forum, chair of the Economic Forum's Broadband Steering Group, chair of the Economic Forum's Indigenous working group, member of InterTrade Ireland's Acumen Committee, member of the NE Regional Skills Forum, member of Enterprise Ireland's Exceptions Committee governing the transfer of clients between EI and the LEOs, member of the steering group of the PLATO Network, member of the DCCAE Working Group that inputs into the Government's Task Force on Mobile Broadband, and a Board Director of the five community enterprise companies in the county (Louth County Enterprise Fund CLG, Creative Spark CLG; Drogheda Enterprise Centre CLG t/a The Mill; Ardee Community Development CLG t/a Ardee Business Park; Dundalk Enterprise Development CLG t/a Oriel Hub), which all contribute to supporting enterprise in the county.

Planning

Development Management

The Planning service indicators for Louth County Council for the month of March 2018 are given below in tabular form.

There were 81 planning applications received during the month of March of which **68** were valid. In addition there were 28 responses received during the month to requests for further information. The service indicator figures in relation to **planning decisions and decisions on appeals made** during the month, broken down by category, and with a total figure for all categories (Column F), are given below:

(A) Description	(B) Housing Developments	(C) Individual Houses	(D) Other applications- not requiring EIA	(E) Other applications- requiring EIA	(F) Total for all categories of development in County Area
(i) Number of applications determined	0	10	52	1	63
(ii) No. of decisions determined which required further information	0	6	15	1	22
(iii) Percentage of applications refused	0% (0)	0% (0)	1.92% (1)	0% (0)	1.59%(1)
(iv) Number of appeals determined	1	1	2	0	4
(v) Percentage of decisions overturned on appeal	0%	0%	0%	0%	0%

Planning Enforcement

The Planning indicators are given below in relation to Enforcement complaints regarding unauthorised developments received during the month.

Description	Enforcement in relation to unauthorised development		Enforcement in relation to unauthorised development	
	March 2018	Year to Date	March 2017	Year to Date
Number of 1 st Reminders (from Commencement Notices)	N/A	N/A	N/A	N/A
Number of Other Reminders	N/A	N/A	N/A	N/A
Number of 14 day letters	N/A	N/A	N/A	N/A
Number of Planning Enforcement Complaints Investigated	20	49	15	42
Number of Planning Enforcement cases received which didn't require follow up	0	0	0	10
Number of cases closed/resolved through negotiation.	17	47	11	42
Number of Warning letters issued.	15	30	13	26
Number of Enforcement Notices issued.	1	2	3	10
Number of cases referred for legal proceedings	0	0	2	2
Number of cases struck out where issues resolved and costs paid.	N/A	N/A	N/A	N/A
Number of Injunctions	0	0	0	0
Number of Prosecutions	1	3	0	0

Forward Planning

Draft Westgate Vision			
1	January 2018 - April 2018	Preparation of draft Westgate Vision	Background research and preparation of draft Westgate Vision

Housing, Communities, Library, Fire & Emergency Services Progress Report

Housing Services

I attach details of the Housing Progress report across the following specific areas. This report addresses the following areas.

1. Housing Demand
2. Social Housing Supports
3. Housing Stock
4. Private Rented Activity
5. Stock Maintenance
6. Capital Investment Programme
7. Other Future Developments
8. Housing Assistance Payments (HAP)
9. Approved Housing Bodies
10. Tenancy Management
11. Rent Management
12. Homelessness
13. Anti Social Behaviour
14. Abandoned Properties
15. Grant Assistance
16. Communities
17. Library Services
18. Fire & Emergency Service

1. HOUSING DEMAND AT 31ST MARCH 2018

Housing List (excluding HAP Transfers)

Month	Ardee MD	Dundalk MD	Drogheda MD	Total
Feb 18	505	901	1014	2420
March18	486	890	1014	2390
<i>difference</i>	-19	-11	-	-30

Transfer List from HAP

Month	Ardee MD	Dundalk MD	Drogheda MD	Total	
Feb 18	202	1093	767	2062	
March 18	215	1125	798	2138	
<i>difference</i>	13	32	31	76	

There are a total of **185** applicants on the list for transfer (**Non-HAP**) within Social Housing including **15** applications from the Approved Housing Bodies.

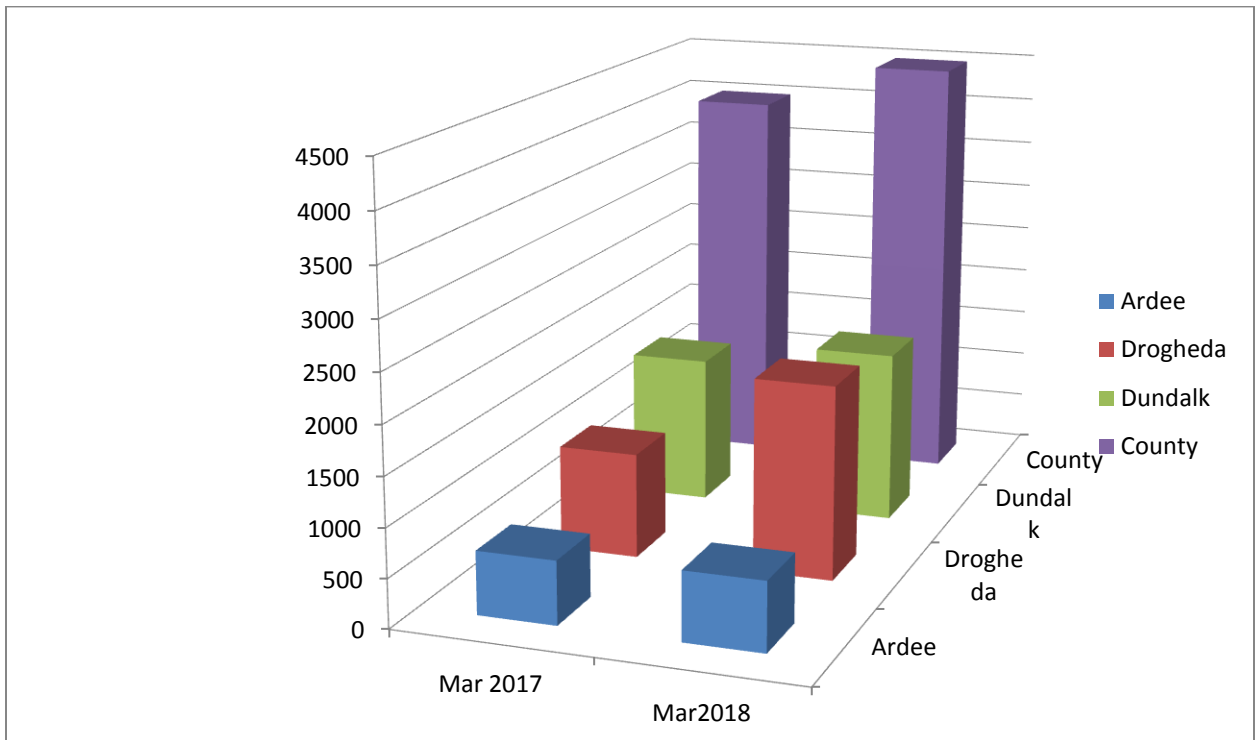
2 HOUSING ALLOCATIONS AS AT 31ST MARCH 2018

Numbers Allocated	Allocations- Social	Allocations - Voluntary	Total Allocations	Refusals – Social	Refusals – Voluntary
Ardee MD	3	9	12	0	0
Dundalk MD	13	7	20	1	2
Drogheda MD	8	25	33	2	2
			65		

Transfers Approved within Social Housing at 31st March 2018

Year	Ardee MD	Dundalk MD	Drogheda MD	Total
2018	3	5	2	10

Choice Based Letting went live in Louth County Council on May 16th 2017. This is the method of choice for allocating general housing going forward.



HOUSING STOCK AS AT 31ST MARCH 2018

Housing Stock Managed by the Council	Dundalk	Drogheda	Ardee	Total
Council owned	1748	1445	598	3791
Community Houses	4	4	0	8
Long Term Leased	184	29	23	236
Totals	1936	1478	621	4035
Approved Housing Bodies Stock (CLSS & CAS)	-	-	-	769
Council stock managed by Approved Housing Bodies	76	0	20	96
Payment & Availability Agreements with AHB's	100	90	17	207
Mortgage to Rent with AHB's	9	12	4	25

PRIVATE RENTED ACTIVITY AS AT 31ST MARCH 2018

No. of properties inspected to date	88
No. of advisory notes issued to landlord	13
No. of improvement notices issued	19
No. of prohibition notices issued	0
No. of Rent Book Notices issued	0
Inspections (HAP)	92
Improvement Notices (HAP)	19

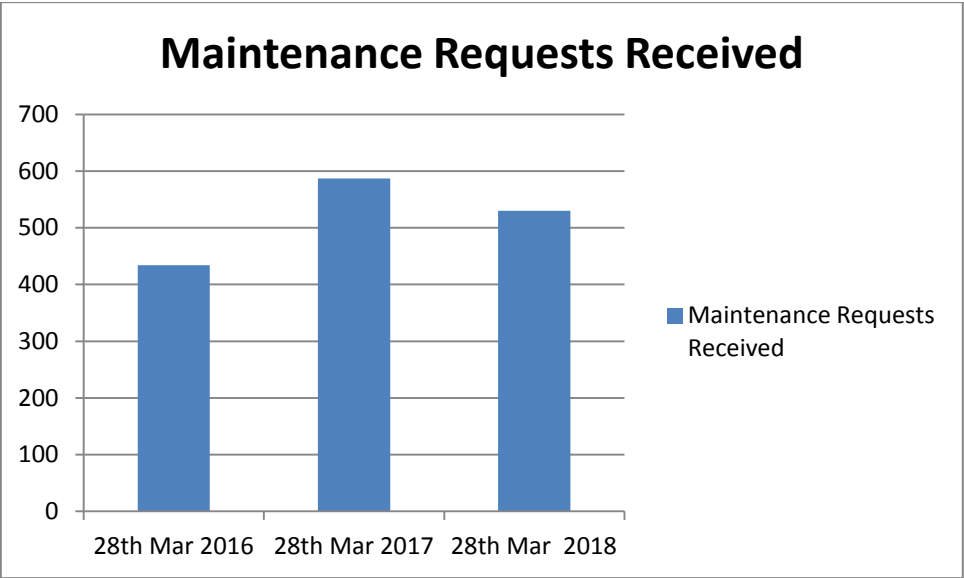
CURRENT PROHIBITIONS NOTICES ARE ALSO LISTED ON THE WEBSITE.

5. STOCK MAINTENANCE ACTIVITY AS AT 31ST MARCH 2018

The below table summarises the level of maintenance and works activity to existing stock.

	Total
No. of Maintenance Requests Received - March 18	530
No. of Requests Outstanding- March 18	195
Vacant Properties (un-tenanted & un-occupied) - Requiring Major Refurbishing	30
Vacant Properties (un-tenanted & un-occupied) – Requiring Minor Works	21
Vacant Properties (un-tenanted & un-occupied) – Awaiting Allocation	4
Total Vacant Properties (excluding Un-tenanted Properties)	55
Un-tenanted properties (un-tenanted BUT occupied)- properties not vacant	7
% Stock Vacant(Total Vacancies/Total Stock)	1.37%
Number of Applications approved for Disability Adaption Works 2018 *Subject to confirmation of funding from Dept	0
Number of Units with Disability Adaption Works 2018 - completed (carry over from 2017).	59

LCC upgraded housing stock with the latest technology in heating controls – ‘Climate’ - as part of ongoing improvements to LCC Housing Stock. The Boiler Servicing Programme for is ongoing.



6 Capital Investment Programme

Over the period 2018 to 2021, a target has been set for the provision of **1074 units of which 306** are to be delivered in 2018. These targets will also include matters such as Part V provision, Acquisitions, Mortgage to Rents, Long Term Leases, Repair and Lease and Buy & Renew Acquisitions. The 2018 delivery pipeline progress is detailed at the end of this Section.

Schemes currently in approval process or under construction for the above period 2018 – 2021
(This list is indicative and can change as matters are being approved or schemes withdrawn)



Municipal District Ardee

Location	Auth	Social	I.P.S.	CAS	Calf	Total	Start Date	Scheduled Completion	Current Position
Tierney Street, Ardee	Oaklee	0	0	7	0	7	Q4 2018	Q3 2019	Stage 3 Approved by Department of Housing
Dunleer	National Development Financial Agency	80	0	0	0	80	Q4 2018	Q4 2020	Tender process in progress.
Castleguard, Ardee	Tuath	0	0	0	106	106	April 2017	Q4 2018	Remaining phases on site.
Fr Finn Park Phase 2, Louth Village	LCC	17	0	0	0	17	Q1 2019	Q1 2020	Stage 2 Approved
Total	-	97	0	7	106	210	-	-	

Municipal District Dundalk

Location	Auth	Social	I.P.S	CAS	CALF	Total	Start Date	Scheduled Completion	Current Position
Cox's Demesne Phase 2B	LCC	22	0	0	0	22	Q2 2019	Q3 2020	Stage 2 Approved by Dept of Housing
Clos Na Manach	Tuath	0	0	0	10	10	Q1 2017	Q1 2018	On site
Saltown	North & East	0	0	7	0	7	Q1 2018	Q3/4 2018	Stage 2 Approved. PP granted.
Barrack Street	SIMON	0	0	10	0	10	Q1 2018	Q1 2019	Awaiting Stage 1 Approval from Dept.
Clontygora Phase 2 Muirhevnamor	Cluid	0	0	11	30	41	Unknown	Unknown	Full project review
5 Slieveroe Crescent Dundalk	Cluid	0	0	1	0	1	Q2 2018	Q4 2018	PP received awaiting Commencement
Castletowncooley, Riverstown, Dundalk	Tuath	0	0	1	0	0	Unknown	Unknown	Detailed design in progress
Bishops Court Dundalk	Tuath	0	0	0	2	2	Q2 2018	Q4 2018	At tender stage
Mounthamilton, Dundalk	Cluid	0	0	0	43	43	Ongoing	Q3 2018	On site
Coulter Park, Armagh Road, Dundalk	Tuath	0	0	7	0	7	Unknown	Unknown	Stage 1 Approved
Mount Avenue, Dundalk	LCC	75	0	0	0	75	Unknown	Unknown	Stage 1 Approved
Haggardstown, Dundalk	Tuath	0	0	0	112	112	Unknown	Unknown	Part V Compliance
Knockshee, Blackrock	Cluid	0	0	0	3	3	Ongoing	Dec 2017	Complete
Halliday's Mill	Tuath	0	0	0	64	64	Q2 2018	Q2 2019	Construction Tender Preparation
Total		97	0	37	264	397			

Municipal District Drogheda

		Social	I.P.S	CAS	CALF	Total	Start Date	Schedule Completion	Current Position
Boice Court, Mell, 2 nd Phase	LCC	49	5	15	0	69	Q3 2018	Q4 2019	Stage 2 Approved
Scarlett Street	NEHA	0	0	0	15	15	Q1 2018	Q2 2019	On site
Rathmullan Road	NEHA & Tuath	0	0	0	105	105	Q3 2017	Q2 2020	On site
1 Unit at McArdle Green Moneymore, Drogheda	NEHA	0	0	1	0	1	Q1 2018	Q4 2018	On site
Liscorrie, Bog Road, Drogheda,	Tuath	0	0	0	41	41	Q3 2016	Q1 2018	Complete
Aston Village, Drogheda	Respond	0	0	0	8	8	Q2 2018	Q2 2019	Department CALF Approved.
Grove Court, Hardmans Gardens, Drogheda	Foscadh	0	0	0	4	4	Not Known	Not Known	Department CALF Approved
Total	-	49	5	16	173	243	-	-	-
Delivery Plan for County 2018 -2021		243	5	60	543	851			

Vacant Home Initiatives

Scheme	Ardee MD	Dundalk MD	Drogheda MD	Total
Repair & Lease	0	8	4	12
Tenanted and Complete	0	0	0	0
Buy & Renew (Original CPO Pilot) Acquired	7	51	11	69
Tenanted and Complete	0	26	4	30

2018 Delivery Target of 306 Units Complete (New & Additional at 31st March 2018)

Local Authority Construction	0
AHB CAS	0
AHB CALF	42
Part V	0
Local Authority Acquisition	0
Long Term Leases	1
AHB Mortgage to Rent	3
Buy & Renew	5
Repair & Lease	0
Total	51

Definitions

AHB = Approved Housing Body

CAS = Capital Assistance Scheme which provides 100% funding to AHBs to build or acquire units for disabled or homeless applicants with a non- repayment mortgage in favour of the Housing Authority to ensure that the Housing Authority has both nomination rights and security over the asset created by public funds.

CALF = Capital Advance Loan Fund which provides Department funding for up to 30% funding to AHBs to provide units for general use on the basis that they enter into a Payment and Availability agreement with the Housing Authority who will provide all the tenant nominations.

CPO = Compulsory Purchase Scheme allows the local authority to land or property without the consent of the owner by means of a compulsory purchase order (CPO). This is being used to acquire vacant or derelict houses which are being returned to use as social housing units.

IPS = Incremental Purchase Scheme

7 OTHER FUTURE DEVELOPMENTS

The council continue to maintain land banks in the following locations, which can be developed if an appropriate project and funding is forthcoming.

Location	Average
Mullavalley, Louth Village	8.82
Kilkerley	11.59
Ballymakenny	16.53
Mount Avenue	7.64
Point Road	5.2
Various Individual Sites	0

8 Housing Assistance Payment (HAP) as at 31st March 2018

Work continues on promoting the Housing Assistance Payment model of Social Housing Support. Louth County Council is one of the Phase One Implementation sites and data on this support is now reported in monthly municipal district housing reports.

The total number of applications in HAP is **2138**. Once an applicant's housing needs have been met under HAP they are no longer included be on the local authority's [housing waiting list](#). However, if an applicant wishes to have access to other social housing supports, such as local authority housing or housing provided by a [housing association](#), they can apply to the local authority for a transfer. If an applicant applies for a transfer **within 2 weeks of getting the letter confirming their HAP payment**, any time that they spent on the housing list can be taken into account when Louth County Council considers their application. If they apply for a transfer at a later date, the time that was previously spent on the housing waiting list won't count.

Ardee Municipal District	Dundalk Municipal District	Drogheda Municipal District	Total
215	1125	798	2138

9 Approved Housing Bodies

- The members should note that there is progress being made nationally in developing a regulatory framework for the Voluntary Sector which will see an increased role from this sector. The Department have now also confirmed when considering proposals from this sector, priority shall be given to Approved Housing Bodies (AHBs) that have signed up to the Voluntary Regulation Code – “Building for the Future”.
- Louth County Council continues to meet all AHBs operating in the county on a periodic basis. The most recent of these meetings was on December 20 last.
- A new Call for Capital Assistance Scheme (CAS) Projects has been issued nationally, Louth County Council will tailor that call for our specific needs

10 Tenancy Management

The table below illustrates activity with regard to general estate management for the month of March last

Tenancy Activity	TOTAL
Pre Tenancy Training	4
Tenancy (House) Inspections	13

11 Rent Management

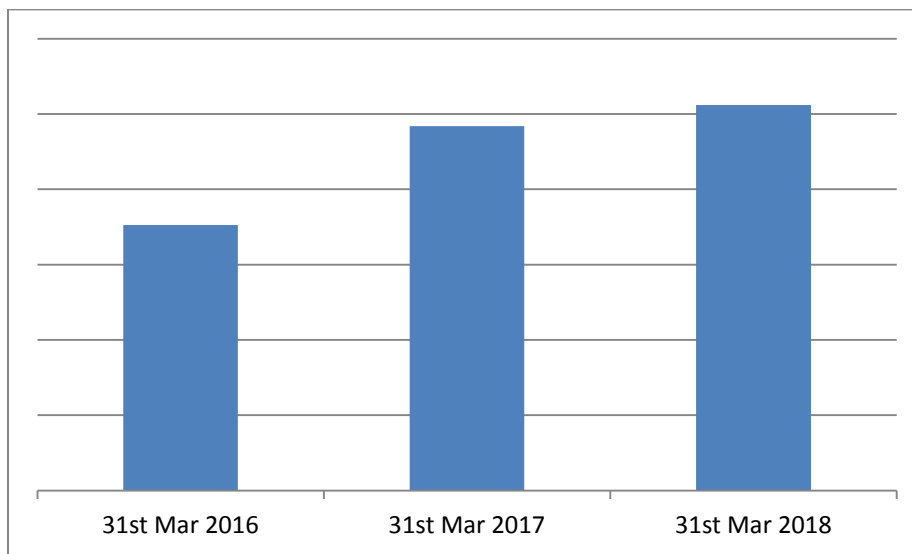
A new rents scheme came into effect on 2nd February and is available on our website. Under the standard tenancy agreement, tenants are obliged to notify us of any occupancy change and/or change in financial circumstances. The council will continue to encourage tenants to comply with this requirement.

At the start of February 2017, all differential rent tenants were issued with letters informing them of their rent for 2017. A small number of remaining Long Term Leased and RAS accounts are currently being assessed.

The table over refers to the number of rents and annuities accounts that are in arrears and highlights the liability owed to Council and the workload involved in managing this area. The number of tenants who paid rent by Household Budget in March 2018 was **1117**

Current Rents Arrears as at 31st March 2018	Number of Account	Value
Rents between 4-6 weeks old	219	€66967
Rents between 7-12 weeks old	221	€130,606
Rents greater than 12 weeks old	1419	€4,921,915
TOTAL	1859	€5,119,488

RENT ARREARS



Housing Support Services

12 Homelessness

As the Responsible Housing Authority for the North East Region, Louth County Council continues to manage this area and achieve the goals set out in the North East Homelessness Action Plan, 2013-17.

Presentations of March 2018	Ardee MD	Dundalk MD	Drogheda MD	Total
Number of Person who presented as Homeless to the Housing Authority	2	21	25	48
Offered advice, support (including fast tracking H.A. for Rent Supplement eligibility)	1	10	10	21
Placed in Temporary Emergency Accommodation	1	9	12	22
Refused Offer of Temporary Emergency Accommodation	0	1	1	2
Not eligible from outside county or non HRC	0	1	2	3
Number of Tenancies being supported : Sustainment Packages funded by the Housing Authority in order to prevent Homelessness	0	0	1	1

Our Rough Sleeper count took place unannounced on Wednesday 15th November 2017 at 2.30am in Dundalk and Drogheda. No persons were found to be sleeping rough.

The Department of Housing continue to request a report based on a specific, week in time, to be submitted based on the number of people placed in emergency accommodation by Louth, Cavan and Monaghan County Councils. To see the published report please go to:

<http://www.housing.gov.ie/housing/homelessness/other/homelessness-data>

The tables below reflect monthly returns submitted to the Department with regard to Homeless Numbers. In the NORTH EAST REGION

This anonymised and aggregated return of all individuals accessing emergency accommodation is returned to the Department of Housing on a monthly basis. The following information has been returned relating to the timeframe, 19th March 18 to 25th March 18 last, across the following headings

- 1.) Gender;
- 2.) Age group (as per CSO);
- 3.) Accommodation type;
- 4.) County.
- 5.) Breakdown of families with dependent children

Table 1: Gender

Gender	Total
Male	43
Female	17
Total	60

Table 2: Age Groups

Age Group	Total
18-24	16
25-44	15
45-64	23
65+	6
Total	60

Table 3: Accommodation Type

Accommodation Type	Total
Private Emergency Accommodation (PEA)	0
Supported Temporary Accommodation (STA)	57
Temporary Emergency Accommodation (low support)(TEA)	3
Unique Total (note, clients may have accessed multiple accommodation types during the week)	0
Minus people accessing multiple accommodation types during the week	0
Total unique individuals	60

Table 4: County

County	Total
County Louth	54
County Monaghan	1
County Cavan	5
Total	60

Table 5 - Families with dependent children breakdown

	No. of families with dependent children	No. of Individual Adults	No. of Dependents
Individuals with dependent children	11	11	16
Couples with dependent children	12	24	33
Total	33	35	49

Work has commenced on the development of a new Regional Homeless Action Plan.

Inspections of Private Emergency Accommodation

Since December 2017 the Homeless Office have carried out random and unannounced inspections on all B&Bs, Hotels and Hostels providing Private Emergency Accommodation on behalf of Louth County Council. This will continue on a monthly basis

4 premises in Dundalk, 8 premises in Drogheda and 2 premises in rural Drogheda area were inspected in March 18 and all were found to be of an acceptable standard. The majority of Homeless clients were present on inspection. These inspections will be augmented by visits by our Fire Officers to carry out Fire Safety inspections.

ASB INVESTIGATION CASES	DBD	AMD	DMD	TOTAL
ASB investigations ongoing	5	2	6	12
ASB investigations completed	4	2	8	14
Total ASB investigation cases	9	4	14	27

ACTION TAKEN	DBD	AMD	DMD	TOTAL
No further action required, no ASB found (unfounded/malicious)	1	1	3	5
No further action – Advice given	0	0	0	0
Verbal Warning issued	3	1	3	7
Tenancy Notification	0	0	2	2
Tenancy Warning	0	0	0	0
Notice To Quit Served – Application for possession requested	0	0	0	0
Exclusion Orders sought	0	0	0	0
Other	0	0	0	0
Total Action Taken	4	2	8	14

TENANCY OUTCOMES	DBD	AMD	DMD	TOTAL
Eviction following Notice To Quit/ Tenancy Warning	0	0	0	0
Exclusion Orders in place	3	2	1	6

14 Abandoned Properties to 31st March 2018

Possible Abandoned properties to 31st March 2018	4
Properties returned after investigations/serving of notices	1
Tenants investigated returned to their properties. Potential breach of tenancy	1
Tenants contesting residency after Section 15(1) served	0

15 Grant Assistance to the Elderly and Disabled

Please note that the Housing Grants Scheme is now open for consideration of applications. The grant scheme will remain open and grants awarded will be based on the normal priority basis

- Housing Adaption Grants - Priority 1, which will assist those who need wholetime care in the home
- Housing for Older People – Priority 1 to works that will preserve the integrity of the dwelling
- Mobility Aids Grants - Priority 1, which will assist those who need wholetime, care in the home.

Please Note

- Any persons who made application in 2017, who were awarded Priority 1 are not required to make a further application.
- Any person who was deemed Priority 2 or 3 in 2017 will need to reapply if they feel their circumstances need to be reassessed.

The Staff will be able to advise applicants from 2017 which category they were in. Details of grants applications received for 2018 (Table 1)

Table 1
Allocation of Grants 2018

	Applications Received 2017 rolled over to 2018	Applications Recd 2018	Value of grants rolled over 2017	Applications Received 2017/2018 approved	Estimated Value of Grants on hand 2018	Annual Allocation 2018	Total applications on Hand rolling into 2018
HOPS	8	96	€62,764.00	7	€750,828.60	€172,344.03	104
HAGS	78	94	€1,269,102.00	10	€1,313,144.00	€1,204,054.60	172
MAGS	9	32	€52,500.00	4	€188,431.00	€61,931.00	41
OT COSTS					€12,120.00 spent so far on OT DPG costs		
TOTAL	95	222	€1,384,366.00	21	€2,252,403.60	€1,438,329.63	317

16. Communities

Local Economic Community Plan (LECP)

The collection of updated information from all Lead Partners for the next progress report is underway. There are 189 Community actions to be updated with progress on delivery recorded with narrative, as per the traffic light reporting system, as at 30/6/17 and also 31/12/17.

Local Community Development Committee (LCDC)

SICAP 2018 – 2022

Following approval of the End of Year report the final payment for Qtr 1, 2018 (March) was issued to the programme implementer, Louth Leader partnership Ltd.

Leader Programme

There is € 2.6 million available for projects in 2018. Promoters are encouraged to contact the Project team of Mary O Neill and Tony Mc Cready at Louth Leader Partnership,

Age Friendly

Louth Older Peoples Forum member, Mary Dunne, was the recipient of an Open Eir Silver Surfer Age Action Award on 17th April. She was awarded the IT Enthusiast Award 2018 for actively promoting internet safety and alleviating fears held by older people around using the internet. Mary is a member of Ardee Active Retirement Group which now has 80% internet usage amongst its members.

On 23rd April a joint meeting of the Louth Older People's Forum and Age Friendly Alliance was held in the Crowne Plaza with guest speaker Dr. Aine Carroll, head of Clinical Strategy HSE to discuss integrated care pathways for older people. Other presentations included an update on the Louth Age Friendly Programme; experiences of The Birches Family Carer Support Group; and information on a new pilot dementia advocacy awareness training course to be held in county Louth (September 2018).

PPN

The PPN Capacity subgroup organised GDPR Data Protection for community groups in Drogheda on 21st April, which was attended by 24 local community groups. In order to assist individuals and community groups make environmental submissions, Louth PPN co-ordinated a public information meeting on 9th April, on the commencement of Transboundary Environmental Public Consultation (Hinkley Point C Nuclear Power Plant). 14 new community groups joined Louth PPN in March/April 2018.

Comhairle na nÓg

Training for new Comhairle members continues in Dundalk, Drogheda and Ardee with over 34 recruited to take part in Comhairle na nÓg activities in 2018. Comhairle members in each area are currently developing small projects to address local issues.

In Dundalk the group are continuing their mental health awareness campaign and will deliver workshops in all schools in the county before the end of the year. The project will focus on three key elements which are

1. What is our mental Health?
2. What factors impact on your mental health?
3. Where do you go for help if you need it?

The Mid Louth group are focusing on the lack of activities and transport for young people. Working with the Rural Link they will organize a series of activities for young people over a number of weeks with a view to establishing interest and motivation to possibly keep the service going throughout the summer.

In Drogheda the group are working on ideas around the perception of young people in the community which sometimes is not all that positive. The group are looking at actions that will create a more positive impression of young people in the town.

Members of the Louth Comhairle and Newry and Mourne Youth Council attended the North South Advisory meeting of the MOU Committee between Louth and Newry and Mourne Council and briefed the committee on their cross border actions.

The last activity in the Cross Border Youth Council Network will be a visit to Dail Éireann. We are currently awaiting a date for this event.

“Junk Kouture” Grand Finals 2018

Two entrants from Dundalk schools took place in the Grand final held in the 3arena on 19th April 2018. Our congratulations are extended to Coláiste Rís’ entry. “A Chance to Change”, which took the performance prize at the final.

The “Trashion Fashion” event continues to go from strength to strength and is run as collaboration with Louth Tidy Towns Together, each year.

Greens Schools Programme

The Green school programme has now been finalised for 2018. A total of 31 schools in the Louth area are due to be awarded at the regional Green Flag awards ceremony to be held on 17th May, in Gormanstown. This number has doubled since last year. Buses are being organised with the participating schools for this prestigious event. Our congratulations are extended to the Sacred Heart School in Drogheda which have been selected as the Eastern Midlands Secondary School of the Year for their current theme, “Water.” They will be awarded on the 3rd May at a special awards ceremony at the Westin Hotel in Dublin.

Amenity Grants

The Amenity grant scheme for 2018 is now closed. The applicant lists have been approved by each of the MD’s at their April and May meetings. Successful applicants have now been advised and their payments are being processed. The number of applicants is as follows: Drogheda Borough District – 52, Ardee Municipal District - 60, Dundalk Municipal District - 122.

National Spring Clean Month

An Taisce’s anti-litter campaign was carried out during the month of April. This campaign heightens awareness of litter and waste issues and encourages clean ups throughout the month. 62 community groups/organisations/individuals registered their interest in the campaign and organised clean up’s around the county.

There was a total of 14 skips given out to Tidy Towns groups or organisations working collaboratively with Tidy Towns. This year in Drogheda a new system was put in place as a pilot that proved very successful and will be repeated next year. Drogheda groups, who registered their interest in participating, picked up their supplies in the civic offices in Drogheda. The Litter wardens also agreed to deliver supplies to any groups within the county area who were unable to collect from County Hall.

Pride of Place 2018

Applications are being prepared for the above competition and this year Collon will be the entry that Louth County Council will put forward and staff are already engaging with the local group on this matter. The Council are currently considering making an entry under the well being category.

Tidy Towns 2018

The National Tidy Towns competition application process is currently underway with the closing date for receipt of applications on the 23rd May. Tidy Towns groups have been made aware that staff will support and assist with the application process.

Tidy Towns Project Scheme 2018

As part of the council's commitment to strengthening participation in community led development this scheme focuses on improving marks awarded to participating groups in both the national and local competitions. An application form is currently being devised and will be circulated to all Tidy Town groups in the county in due course. The Scheme has a fund of €80,000.00 for 2018.

Blue Flag Beaches

The Irish Blue Flag Jury met on 30th January 2018 to consider applications for the 2018 season. An Taisce have confirmed that Louth has once again been awarded flags for the beaches at Clogherhead, Port and Templetown. The flags will be awarded at a ceremony in the Martello Hotel, Bray on Monday 21st May 2018.

Town & Village Renewal Scheme 2018

The Town & Village Renewal Scheme 2018 was launched by the Minister for Rural and Community Development Michael Ring TD on April 27th. Details of the application process and scheme criteria has been given to members and widely disseminated. Interested groups are required to submit an Expression of interest before end May 2018.

CLÁR Funding Scheme 2018

The Minister for Rural and Community Development announced the CLÁR 2018 programme during March. CLÁR provides funding for small scale capital projects in rural areas that have experienced significant levels of depopulation. Fifteen applications for project funding support were submitted to the Department of Rural and Community Development in advance of the 30th March 2018 deadline. The applications were submitted under two measures:

1. Support for Schools/Community Safety Measures (6 in No.)
2. Support for Play Areas, including MUGA's (9 in No.).

Louth Sports Partnership

LSP commenced 'The Daily Mile' with 4 schools in the County during Active Schools Week. St. Nicholas School, Dundalk was provided with 4 bikes for the council's Learn2Cycle Programme being coordinated by the Community Sports Development Officer. A Presentation was made by the Community Hub Coordinator to Castletown Girls School in Dundalk Library as part of Active Schools Week and Healthy Ireland Initiative.

17. Libraries, Archives and Museum.

Louth County Libraries

Right to Read Initiative: a national initiative to support and enhance literacy work in local authorities.

Louth Libraries have an ongoing role to promote reader development and literacy and the importance of reading in children's lives from the earliest age.

A Louth County 'Right to Read' Network has been set up by the Right to Read Library coordinator to work with key representatives from a number of local agencies and organisations in Louth involved in developing or supporting literacy. These include the Genesis Programme, Louth County Childcare Committee, Home School Liaison officers and the LMETB. New partners for 2018 include Drogheda Women and Children's Refuge and Louth Sports Partnership.

Collaborative and co-operative initiatives are also in planning with residents of Carroll Village Reception and Integration Agency Dundalk and users of the Fáilte Isteach initiative in Dundalk focusing on those children and families most in need of literacy support in the county.

Right to Read initiatives include:

- **Spring into Storytime**, is a national initiative which takes place in libraries throughout the month of April. Parents and young children were encouraged to visit the library to celebrate the importance of families reading together and sharing stories. 10 specific storytime sessions took place across all branches with over 240 children in attendance.
- Storytime continues in **Dundalk Library** on Saturday, May 19th, 11.30am

Summer Stars Reading Challenge: This year's challenge will be officially launched in Dundalk and Drogheda Libraries on June 15th. All children are invited to register for the adventure and enjoy reading and attending events throughout the summer months. There will be rewards and incentives along the way and medal and certificate presentation event at the end for all participants.

Baby Book Club

Explore the benefits of reading to your baby from an early age

- Dundalk Library, second Friday of every month, at 11am
- Drogheda Library, fourth Wednesday of every month
- Ardee Library, first Friday of every month at 10.30am
-

Parent & Toddler groups meet weekly and new members are always welcome:

- Dundalk Library, every Thursday at 10.00 a.m.
- Drogheda Library, every Wednesday at 10.30 a.m.
- Ardee Library, every Friday at 10.30 a.m.

School Book Clubs

This is a new initiative where Drogheda Library is linking with a local primary school (St. Joseph's CBS) to set up 2 separate school bookclubs for 3rd classes in the library once a month. The first club will meet on May 30th & another on June 7th. Books have been ordered in and supplied to the classes and the children are currently reading in preparation for the club.

Work Matters Hot Desk Space in Dundalk, Drogheda and Ardee Libraries.

Work Matters service aims to support job seekers and budding entrepreneurs.

A dedicated **Work Matters Hot Desk Space** is available in Dundalk, Drogheda and Ardee Libraries. Resources include a dedicated seating and table area, Free WiFi, a designated PC or Laptop, printing and photocopying, books, newspapers, information, and a jobs board.

Users can also avail of a suite of free digital resources including, online courses, eBooks, Ezines, newspapers and online language learning.
<https://www.louthcoco.ie/en/Services/Library/Online-Services/>

Work Matters Events

Dundalk Library:

- **English for Employment** – 6 week English language course. Next course commences Tuesday May 15th at 6pm in Dundalk Library.
- Louth Libraries Work Matters will have an information stand at the following events: **Business to Consumer Expo** in Marshes Shopping Centre, Friday May 18th
Louth Agricultural Show in Bellurgan Park, Sunday June 10th.

Ardee Library:

- **Louth Volunteers Information Session** in conjunction with National Volunteering Week. Ardee Library, May 17th, 10am-1pm. An event dedicated to the benefits of volunteering including building of community relationships & gaining of work experience. This year's theme is Volunteering Builds Better Communities. From local Tidy Towns groups to Community First Responders and the parents coaching their children's sports teams – coming together to give back makes a community stronger. When people volunteer they feel closer to their community and the people in it, and they take pride in their community.

Computer Classes

In line with the National Digital Strategy and in recognition of the importance of Digital Literacy the Library service continues to schedule Computer Classes to suit busy lives. All classes are FREE, open to everyone, and demand is extremely high.

Forthcoming computer classes include:

Digital Skills for Citizens: Computer classes for adults in association with the Department of Communications, Climatic Action and environment and funded by EU, Classes run in

- Ardee, Every Tuesday at 10am

Getting Started Age Action Computer Classes.

- Drogheda Library, every Friday at 10.30am. Next course beginning May 4th.

Healthy Ireland at Your Library

Phase 1 of this initiative came to an end at the end of March, 2018. Following a national evaluation it is hoped that funding will be made available by the Department of Health for phase 2 of the initiative.

The Healthy Ireland at Your Library initiative, supported by €400,000 Department of Health funding, has delivered a national marketing and PR campaign that promotes the local library as one of the 'go to' supports around health and wellbeing.

A further collection of health related books and electronic resources have been added to the collection of each of Louth's five branches to supplement the existing range of health titles. This initiative is providing equal health information and support service for all, in that the smallest branch has the same stock as the largest branch in the county. The Healthy Ireland collection is approved and validated by professionals who are the best in their field. Upcoming events include:

Dundalk Library:

Tree of Life: Workshop combining meditation and painting, Tuesday, May 8th 11am.

Highlights of May/June Events programme

Bealtaine 2018

May is the month of Bealtaine, Celebrating creativity in older age. A full schedule of events is taking place. Remaining events include the following:

Dundalk Library

- **Stitching Craft Workshop**, Tuesday, May 15th at 3pm.
- **Memories of Patrick Kavanagh**, Thursday, May 17th at 6.30pm.
- **Dundalk Men's Sheds Choir**, Thursday May 24th at 12 noon.

Drogheda Library

- **Creative Writing Bealtaine Special** : A look at memoir, local history & landscape in writing with author Nicola Cassidy, Tuesday, May 15th at 11.30am
- **Drogheda Senior Citizens Interest Group**, Information Session, Wednesday, May 16th at 10.30am.
- **Summer Flower Arranging with Mary Bell Ryan**, May 24th at 3pm
- **Researching Family History Information Session**, Saturday May 26th at 11.30am
- **Healthy Food with chef and author Tara Walker**, Thursday, May 31st at 3pm

Ardee Library

- **Movement Medicine**, Tuesday, May 15th at 6.30pm

Upcoming Exhibitions include:

Dundalk Library:

- **Artisan's Summer Art Exhibition** – launching on Tuesday June 12th-June 22nd.
- **Ladywell Day Centre Art Exhibition** called "Celebration" showcasing a number of different art techniques including acrylic painting, lino printing and silk painting. Launching on Tuesday June 26th- June 30th.

For updates see www.louthcoco.ie/en/Services/Library/

Follow [#LouthLibraries on Twitter](#) and [LouthCountyLibraries on Facebook](#)

Louth County Archives

National Retention Policy Records Management Working Group (Co Archivist a member): work on revising the retention schedule for the functional area of housing is nearing completion. Once completed, the final draft schedule will be sent to the housing sections for comment.

Records Management: Survey work and appraisal on groups of non-current records of Louth County Council is being carried out in preparation for drawing up disposal schedules as managing records forms part of the role of the Archivist. A considerable amount of work concentrating on Finance and Motor Tax has been carried out in April.

Other activities included meeting with donors of archive collections, assisting researchers with research queries and assisting staff on record retention queries in addition to accessioning, preserving and processing archive collections.

County Museum, Dundalk

Presently we are upgrading and refreshing elements of the Museum's permanent exhibition. This includes improvements to lighting (on the ground floor), upgrading of audio-visual equipment (ground floor and second floor), movement and addition of display archaeological items (second floor). We are also looking to develop extant storage areas in the main building, this pertains specifically to the storage of display items and associated stock (e.g. mannequins, lights, cases, lids etc). Members of the Dublin Cactus and Succulent Society have also commenced work on the contents of the Museum greenhouse with a view to replanting new cacti associated with botanist, Thomas Coulter.

The *One Team, One Dream* exhibition continues at the Museum. The exhibition has been extended by popular demand will run through spring and into the mid-summer. I am given to understand that RTE are planning a documentary on footballer Jimmy Hasty and it is hoped that the exhibition will be used both formally and informally in this project.

Work continues on the forthcoming Peter Rice exhibition with two galleries set to house this major exhibition. The larger exhibition will reflect his work and inspirations; the second is a photographic exhibition of a selection of the projects he was involved in over his career.

In addition to the above the Museum continues to accept, record, catalogue items donated by the public as well as operating guided tours of the galleries. It is planned that we will launch information pertaining to our walking tours of the town later this month. The Museum will also be planning a number of workshops to mark International Museums' Day on May 18. These events will be geared towards schools will focus on the nature and management of collections.

18. Fire & Emergency Services

After the increase in incidents attended in 2017, the number of emergency incidents has continued to decline in 2018. Due to the bad weather and the late season, the numbers of gorse and wild land fires are well down this year. Dundalk and Ardee Fire Brigades attended a serious house fire in Ard Easmuinn, Dundalk on 20th April 2018.

As previously reported Louth County Council received capital funding for its fleet from the DHPLG in 2017 and purchased a second hand emergency tender in the UK last year and has now taken delivery of the last of the five Scania appliances from Leicestershire Fire Brigade. Driver and crew familiarisation have been taking place and two of these appliances went on the run in Ardee and Drogheda Brigades. The third is assigned for driver training. The remaining two Scania appliances arrived on 26th April and are being prepared to go on the run.

Work on the Dundalk Training Centre road traffic accident training ditch started in mid March and is now completed. This training ditch will allow serious road accidents to be better simulated on training courses and will increase business for Dundalk Training Centre. Breathing Apparatus training and refresher training courses are continuing in Dundalk Training Centre. The CFO will be making an application to the DPCLG for a further upgrade of the Training centre, to improve the training accommodation to the required standard and replace temporary buildings.

Preparations for the Fleadh Cheoil 2018 emergency arrangements are ongoing with liaison between the CFO and Event Management Company in relation to the event licensing application. A statutory inter-agency meeting in relation to the Fleadh Cheoil licensing application took place on 11th April 2018. Inspections of concert venues by the Fire Prevention Section are nearing completion. Existing large nightclubs and bars in Drogheda will also be inspected.

The Fire Prevention Section is continuing with inspections of properties used for the emergency accommodation of homeless persons.

The Fire Prevention Section has been following up on ongoing referrals from the Housing Section in relation to HAP properties and a number of Fire Safety Notices have been served.