

Appendix 2 (a)

Working Example of Template
Prompt Payments by Local Authorities

Reporting Template pursuant to Government Decision No. S29296 of 2 March 2011

Local Authority: L1

Quarterly Period Covered: 01/10/2015 to 31/12/2015

Details	Number	Value (€)	Percentage (%) of total invoices paid	Percentage (%) of the total amount paid
Total invoices paid in Quarter	2697	€12,623,350.59	100%	100%
Number of invoices paid within 15 days	2472	€12,239,876.27	91.66%	97.0%
Number of invoices paid within 16 days to 30 days	122	€218,269.23	4.52%	1.7%
Number of invoices paid in excess of 30 days	103	€165,205.09	3.82%	1.3%
Total	2697	€12,623,350.59	100%	100%
Number of disputed invoices paid in Quarter	13	€23,980.52	0.5%	0.2%

Signed:

Date:

Please return completed template to:

Emma Reeves

Diarmuid Murphy

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Queries can be directed to Aoife O'Shea Corporate Development Unit, Custom House, 01 888 2425, aoife.oshea@environ.ie