

Appendix 2 (a)

Working Example of Template  
Prompt Payments by Local Authorities

Reporting Template pursuant to Government Decision No. S29296 of 2 March 2011

Local Authority: L1

Quarterly Period Covered: 01/01/2015 to 31/03/2015

Details	Number	Value (€)	Percentage (%) of total invoices paid	Percentage (%) of the total amount paid
Total invoices paid in Quarter	2803	€6,329,814.12	100%	100%
Number of invoices paid within 15 days	2200	€5,615,431.17	78.49%	88.7%
Number of invoices paid within 16 days to 30 days	404	€471,240.98	14.41%	7.4%
Number of invoices paid in excess of 30 days	199	€243,141.97	7.10%	3.8%
Total	2803	€6,329,814.12	100%	100%
Number of disputed invoices paid in Quarter	31	€86,823.21	1.1%	1.4%

Signed:

Date:

Please return completed template to:

Emma Reeves

Diarmuid Murphy

LizM.O'Brien

Local Government Finance

[Promptpaymentlocalauthority@environ.ie](mailto:Promptpaymentlocalauthority@environ.ie)

Custom House,

Dublin 1

Queries can be directed to Aoife O'Shea Corporate Development Unit, Custom House, 01 888 2425, [aoife.oshea@environ.ie](mailto:aoife.oshea@environ.ie)