

Appendix 2 (a)

Working Example of Template  
Prompt Payments by Local Authorities

Reporting Template pursuant to Government Decision No. S29296 of 2 March 2011

Local Authority: L1

Quarterly Period Covered: 01/04/2015 to 30/06/2015

Details	Number	Value (€)	Percentage (%) of total invoices paid	Percentage (%) of the total amount paid
Total invoices paid in Quarter	2627	€5,979,270.55	100%	100%
Number of invoices paid within 15 days	1878	€5,087,763.34	71.49%	85.1%
Number of invoices paid within 16 days to 30 days	497	€565,795.13	18.92%	9.5%
Number of invoices paid in excess of 30 days	252	€325,712.08	9.59%	5.4%
Total	2627	€5,979,270.55	100%	100%
Number of disputed invoices paid in Quarter	21	€46,142.08	0.8%	0.8%

Signed:

Date:

Please return completed template to:

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