

LOUTH COUNTY COUNCIL

CORPORATE POLICY GROUP

Minutes of the meeting held at 8.30 am Wednesday, 8th January, 2020 in the Setanta Room, County Hall, Dundalk.

In attendance:

Members: Cllr. P. Smith
Cllr. M. Doyle
Cllr. E. Coffey
Cllr. M. Butler

Officials: Joan Martin, Chief Executive
Alan Sherry, Meetings Administrator
Joe McGuinness, Director of Services
Frank Pentony, Director of Services
Catherine Duff, Director of Services
Bernie Woods, Head of Finance
Paddy Donnelly, Director of Services

Apologies: Cllr. L. Reilly

As the Cathaoirleach was unable to attend it was proposed by Cllr. E. Coffey, seconded by J. Byrne and agreed that Cllr. P. Smith chair the meeting.

1. Minutes

The approval of minutes of the meeting held on Wednesday, 4th December, 2019 was approved on the proposal of Cllr. P. Smith and seconded by E. Coffey.

2. Matters Arising

The issue of members being informed when works requested through CRM have been carried out was raised and the meeting was informed that it was intended to investigate CRM systems in other Councils and to work to improve the situation.

3. Council Meeting Agenda

- The members reviewed and considered the draft agenda for the January monthly meeting.
- In considering the agenda, the members noted the members' allocations of which there were 8.
- The members of CPG also considered and agreed to recommend the 3 conferences and events that were listed with the agenda.

4. Agree SPC Work Programme 2020

Adoption of The Community, Quality of Life & Creativity SPC work programme was proposed by Cllr. P. Smith, seconded by J. Byrne and agreed by the committee.

Adoption of The Housing SPC work programme was proposed by Cllr. P. Smith, seconded by E. Coffey and agreed by the committee.

Adoption of Climate Change & Energy SPC work programme was proposed by Cllr. P. Smith, seconded by J. Byrne and agreed by the committee.

5. Member Communication Plan

It was pointed out that SPC Chairs are obliged to report to the full Council meeting and it was agreed to follow the same format as the CPG report from the Cathaoirleach

The members were also informed that representatives on outside bodies must submit an annual report to the full Council.

The protocol on reps with regard to GDPR was proposed by Cllr. P. Smith, seconded by E. Coffey and agreed by the committee. It was agreed that it must be applied throughout the organisation without exception.

6. Any Other Business

There were no issues raised under this heading.

There being no other business, the meeting concluded.

The Minutes were confirmed at a meeting of the Corporate Policy Group held on:

Date:

5/2/20

Cathaoirleach:

[Signature]

Meetings Administrator:

[Signature]